Getting started

- You need an library card number and PIN

Accessing Lynda.com

1. Locate Lynda.com on the library's website
www.barrielibrary.ca/digital-library/learn

2. You must use the link from our website to access Lynda.com

3. Log in using your library card number and PIN

First Time Users

Use the search box at the top of the screen to search for the '**How to use Lynda.com'** course

Search for the software or skills you want to learn 🔍
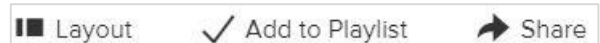
Finding courses

- You can search for a course by name or topic, using the search box above

- You can also browse the course library, which is arranged by subject **LIBRARY ⌄**

Taking a course

- When you have found a course you want, click its title to go to the course page

- **Contents** of the course are in the left column. A course is divided into a series of sections, each containing a video and written transcript

- **Notes** can be made in the tab next to Contents. Pause the video, write a note and click **Enter** and the note is saved with a link to the place you paused the video. Notes can be downloaded

- **Videos** are displayed in the middle of the screen. Click the screen to play/pause

- A **Transcript** of the video narration can be found below the video

- **View Offline** – downloads a course to the Lynda Desktop or Mobile App to view offline

- **Exercise Files** and **Code Practice** may be found beneath the video area in some courses

- Other tools can be found above the video screen:

▯▮ Layout   ✓ Add to Playlist   ➔ Share

Layout – toggles full screen mode for the video
Add to Playlist – saves course as a favourite
Share – allows you to share a link to the course

Lynda.com Desktop App

- Courses can be downloaded to a computer by installing the desktop app (see URL below)

- Once installed, log into the website first

- Then open the desktop app and click **Add Courses** to browse and download courses

Lynda Mobile App

1. Install **Lynda Online Training Videos** app from App Store or Google Play

2. Tap **Already a member?**

3. Tap **Organization** at top of screen

4. Use the Web Portal option.
Type www.barrielibrary.ca and tap **Log In**

5. Type in your library barcode and PIN and tap **Log In**

Other resources

How to use Lynda.com (online course)
http://bit.ly/2xHYV5P

Lynda.com Desktop App
https://www.lynda.com/apps/desktop-app

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