Financial statements of Barrie Public Library Board

December 31, 2022

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Independent Auditor's Report

To the Board of Trustees of the Barrie Public Library Board

Qualified Opinion

We have audited the financial statements of the Barrie Public Library Board which comprise the statement of financial position as at December 31, 2022, and the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies (collectively referred to as the "financial statements").

In our opinion, except for the possible effects of the matter described on the *Basis for Qualified Opinion* paragraph, the accompanying financial statements present fairly, in all material respects, the financial position of the Barrie Public Library Board as at December 31, 2022 and the result of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards ("PSAS").

Basis for Qualified Opinion

In common with similar organizations, the Barrie Public Library Board derives revenue from fundraising revenue, donations, café and boutique sales, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Barrie Public Library Board and we were not able to determine whether any adjustments might be necessary to fines and penalties and fundraising revenue, donations, café and boutique sales, annual surplus and cash flows from operations for the years ended December 31, 2022 and 2021, net financial assets and accumulated surplus as at January 1 and December 31 for both the 2022 and 2021 years. Our audit opinion on the financial statements for the year ended December 31, 2021 was modified accordingly, because of the possible effects of this scope limitation.

We conducted our audit in accordance with Canadian generally accepted auditing standards ("Canadian GAAS"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Barrie Public Library Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Barrie Public Library Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Barrie Public Library Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Barrie Public Library Board's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
 fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
 evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not
 detecting a material misstatement resulting from fraud is higher than for one resulting from error, as
 fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of
 internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
 that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
 effectiveness of the Barrie Public Library Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Barrie Public Library Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Barrie Public Library Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants Licensed Public Accountants

Deloitte LLP

April 27, 2023

Barrie Public Library Board Statement of operations and accumulated surplus Year ended December 31, 2022

		Budget	2022	2021
	Notes	\$	\$	\$
		(Note 8)		
Revenue Municipal contribution Provincial grant and pay equity Miscellaneous grants Contract receipt - Township of Oro-Medonte Programs and fees	2	9,262,573 271,808 — 200,152 26,000	9,244,149 271,808 29,875 200,152 36,956	8,565,471 271,808 45,139 194,322 22,220
Fundraising revenue, donations, café and boutique sales Interest	7	9,760,533	46,405 45,121 9,874,466	77,242 33,146 9,209,348
Expenses				
Amortization Fundraising, café and boutique expenses Maintenance Materials and supplies Salaries and benefits Processing, professional and other services Facility expenses	3 and 6	858,042 	858,042 55,453 383,273 990,496 5,466,656 423,913 1,139,302 9,317,135	909,983 6,307 366,860 852,169 5,061,855 281,437 869,733 8,348,344
Annual surplus Accumulated surplus, beginning of year Accumulated surplus, end of year		451,549 6,826,288 7,277,837	557,331 6,826,288 7,383,619	861,004 5,965,284 6,826,288

The accompanying notes are an integral part of the financial statements.

Statement of change in net financial assets Year ended December 31, 2022

	Budget	2022	2021
	\$	\$	\$
	(Note 8)		
Annual surplus	451,549	557,331	861,004
Acquisition of tangible capital assets	(1,181,028)	(1,597,033)	(1,024,624)
Transfer (acquisition) of tangible capital assets			
under construction	_	111,175	(111,175)
Amortization of tangible capital assets	858,042	858,042	909,983
Loss on disposal of tangible capital assets	_	14,742	16,159
	128,563	(55,743)	651,347
Increase in prepaid expenses		(51,121)	(69,971)
Net change in net financial assets	128,563	(106,864)	581,376
Net financial assets, beginning of year	3,334,155	3,334,155	2,752,779
Net financial assets, end of year	3,462,718	3,227,291	3,334,155

The accompanying notes are an integral part of the financial statements.

Barrie Public Library Board Statement of financial position

As at December 31, 2022

		2022	2021
	Notes	\$	\$
Financial assets Cash Accounts receivable Due from The Corporation of the City of Barrie	2	1,200 474,158 5,066,012 5,541,370	1,200 465,070 5,118,563 5,584,833
Liabilities Accounts payable and accrued liabilities Employee future benefits liabilities Deferred revenue	3 -	1,462,124 851,573 382 2,314,079	1,350,160 900,136 382 2,250,678
Net financial assets	_	3,227,291	3,334,155
Non-financial assets Tangible capital assets Tangible capital assets under construction Prepaid expenses	4	4,032,798 — 123,530 4,156,328	3,308,549 111,175 72,409 3,492,133
Accumulated surplus	5	7,383,619	6,826,288

The accompanying notes are an integral part of the financial statements.

Approved on the behalf of the Board of Trustees

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	, Trastee
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	2022	2021
	\$	\$
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Operating activities		
Annual surplus	557,331	861,004
Items not involving cash		
Loss on disposal of tangible capital assets	14,742	16,159
Amortization of tangible capital assets	858,042	909,983
	1,430,115	1,787,146
Changes in non-cash operating balances		
Accounts receivable	(9,088)	(297,430)
Due from The Corporation of the City of Barrie	52,551	(455,673)
Prepaid expenses	(51,121)	(69,971)
Accounts payable and accrued liabilities	111,964	52,937
Employee future benefits liabilities	(48,563)	118,790
	1,485,858	1,135,799
Capital activities		
Acquisition of tangible capital assets	(1,597,033)	(1,024,624)
Transfer (acquisition) of tangible capital assets	(=,==,==,	(-/ // //
under construction	111,175	(111,175)
	(1,485,858)	(1,135,799)
Net change in cash	_	_
Cash, beginning of year	1,200	1,200
Cash, end of year	1,200	1,200

The accompanying notes are an integral part of the financial statements.

1. Summary of significant accounting policies

Management's responsibility for the financial statements

The financial statements of the Barrie Public Library Board (the "Board") are the responsibility of management. They have been prepared in accordance with Canadian public sector accounting standards. The Board is a registered Canadian charity and as such, is exempt from income tax under the Canadian Income Tax Act, and may issue charitable tax receipts to donors. Its primary role is to provide library services to the general public.

Accrual basis of accounting

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which the transactions or events occurred that give rise to the revenue; expenses are recognized in the period that the goods or services are acquired and a legal liability is incurred or transfers are due.

Deferred revenue

Funds received for specific purposes which are externally restricted by agreement and are not available for general Board purposes are accounted for as deferred revenue on the statement of financial position. The revenue is recognized in the statement of operations in the year in which it is used for the specified purpose.

Tangible capital assets

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including, but not limited to transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at their fair value at the time of their donation, with a corresponding amount recorded as revenue.

Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing in the year following that in which the tangible capital asset is available for productive use as follows:

Collections 7 years
Computer equipment 3 to 5 years
Furniture and fixtures 5 to 10 years
Facility Improvements 10 to 15 years

Tangible capital assets under construction

Tangible capital assets under construction are recorded at cost. When construction is completed, the tangible capital assets under construction will be transferred to their relevant tangible capital asset category and amortized based on their classification.

1. Summary of significant accounting policies (continued)

Revenue recognition

Revenues are recognized as follows:

- (a) Revenue from the Contract receipt Township of Oro-Medonte is recognized on a quarterly basis when due;
- (b) Government transfers, which include miscellaneous grants, provincial grant and pay equity, are recognized as revenue in the fiscal year the transfers are authorized and any eligibility criteria have been met unless the grant is restricted through stipulations that require specific actions to be carried out in order to keep the transfer. For such transfers, revenue is recognized as the stipulation has been met;
- Fundraising revenue, donations, café and boutique sales revenue are recognized when collected;
- (d) Programs and fees revenue is recognized over the period of service or when the related expenditures occur; and
- (e) Interest income is recognized as it is earned.

Government transfers

The Corporation of the City of Barrie (the "City of Barrie") provides funding to the Board for both operating and capital expenditures such as refurbishment, replacement and major repairs and maintenance to the Library buildings. Government transfer payments from the City of Barrie, Provincial grants and Miscellaneous grants are recognized as revenue in the year in which the payment is authorized and the events giving rise to the transfer occur, performance criteria are met, and a reasonable estimate of the amount can be made. Funding that is stipulated to be used for specific purposes is only recognized as revenue in the fiscal year that the related expenditures are incurred or services performed. If funding is received for which the related expenditures have not yet been incurred or services performed, these amounts are recorded as a liability at year end.

Pension plan

The Board provides a pension plan to its full-time employees through the Ontario Municipal Employees Retirement System ("the OMERS plan"). The OMERS plan is a multi-employer defined benefit plan which provides pensions for employees of Ontario municipalities, local boards, public utilities and school boards. The OMERS plan is financed by equal contributions from participating employers and employees, and by the investment earnings of the fund. It is not practicable to determine the present value of the Board's obligation or the related current service cost under the OMERS plan as OMERS computes its obligations in accordance with an actuarial valuation in which all the benefit plans are co-mingled and therefore information for individual plans cannot be determined. As a result, the Board accounts for the OMERS plan as a defined contribution plan where contributions to the OMERS plan are recognized as an employee benefit expense in the periods during which services are rendered by employees.

1. Summary of significant accounting policies (continued)

Other employee future benefit plans

The Board provides other future benefits to specified employee groups. These benefits include life insurance, health care benefits, sick days and worker's compensation benefits. The Board has adopted the following policies with respect to accounting for these employee future benefits:

- (a) The costs of self-insured sick days and other employee future benefit plans are actuarially determined using management's best estimates of salary escalation, retirement ages of employees, accumulated sick days at retirement, insurance and health care cost trends, disability recovery rates, long-term inflation rates and discount rates.
- (b) For self-insured other employee benefits that vest or accumulate over the periods of service provided by employees such as insurance, dental and medical benefits for retirees, or certain sick leave entitlements, the cost is actuarially determined using the projected benefit method prorated on services. Under this method, the benefit costs are recognized over the expected average service life of the employee group. Any actuarial gains and losses related to the past service of employees are amortized over the expected average remaining service life of the employee group.
- (c) For self-insured benefit obligations that arise from specific events that occur from time to time, such as long-term disability, the cost is recognized in the year in which it occurs.
- (d) Vacation and lieu time entitlements are accrued for as entitlements are earned.

Use of estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. The principal estimates in the preparation of the financial statements are the employee future benefits liabilities, accounts payable and accrued liabilities, and the estimated useful life of tangible capital assets. Actual results could differ from management's best estimates as additional information becomes available in the future.

2. Due from The Corporation of the City of Barrie

The following table summarizes the transactions and balances with The Corporation of the City of Barrie for the year:

	2022 \$	2021 \$
Revenue Municipal operating grant	9,244,149	8,565,471
Expenses Facility expenses	1,121,372	848,344

The balance due from The Corporation of the City of Barrie in the amount of \$5,066,012 (\$5,118,563 in 2021) is non-interest bearing, unsecured, with no fixed terms of repayment and has arisen from the transactions listed above and amounts received or paid on behalf of the Board. The transactions are measured at the exchange amount.

3. Employee future benefits liabilities

	2022	2021
-	\$	\$
Retirement gratuity benefits - accrued benefit obligation	243,303	261,130
Post-retirement benefits - accrued benefit obligation	282,899	383,260
Sick leave benefits - accrued benefit obligation	131,132	155,134
Long-term disability - continuing benefits obligation	_	83,651
Unamortized net actuarial losses	194,239	16,961
Employee future benefits liabilities	851,573	900,136

Information about post-retirement benefits expense is as follows:

	2022 \$	2021 \$
Current year benefit cost	33,655	34,582
Interest on accrued benefit obligation	10,042	9,003
Amortization of actuarial gains, net	(3,292)	(1,850)
Employee post-retirement benefits expense	40,405	41,735

Information about compensated absences expense is as follows:

	2022 \$	2021 \$
Current year benefit cost Interest on accrued benefit obligation Amortization of actuarial losses, net Employee compensated absences expense	39,203 13,077 2,464 54,744	127,918 10,394 3,462 141,774

The Board has established reserves to mitigate the future impact of the sick leave benefits obligation as detailed on the schedule of reserve in Note 5. The balance of the sick leave reserve is \$179,483 (\$179,483 in 2021).

The amount of benefits paid during the year was \$19,645 (\$22,134 in 2021) for compensated absence benefits and \$27,689 (\$31,202 in 2021) for post-retirement benefits.

Retirement benefits

Retirement gratuity benefits

Certain groups of employees who retire under the provisions of OMERS are entitled to retirement gratuities. The amount of the gratuities paid at retirement is based on their salary, accumulated sick days, and years of service at retirement. The benefit costs and liabilities recorded are based on an actuarial valuation prepared by an independent firm. The date of the last actuarial valuation was as of December 31, 2020.

3. Employee future benefits liabilities (continued)

Retirement benefits (continued)

Sick leave benefits

The Board provides paid sick leave that can be carried forward up to a maximum defined by the employee group. The benefit costs and liabilities recorded are based on an actuarial valuation prepared by an independent firm. The date of the last actuarial valuation was as of December 31, 2020.

The accrued benefit obligations for the Board's employee future benefit plans as at December 31, 2022 are based on actuarial valuations for accounting purposes as at December 31, 2020. These actuarial valuations were based on assumptions about future events. The economic assumptions used in these valuations are the Board's best estimates of expected rates of:

	2022	2021
	%	%
Expected long-term inflation rates	2.0	2.0
Expected wage and salary increases	2.5	2.5
Discount on accrued benefit obligations	4.7	2.6
Health care costs escalation	4.0 to 6.70	4.0 to 6.85
Dental costs escalation	4.0	4.0

Health care costs escalation for 2022 was 6.7% reducing by 0.15% in each subsequent year to an ultimate rate of increase of 4.0%. Dental costs escalation for 2022 was 4.0% and remain unchanged in each subsequent year.

4. Tangible capital assets

			Furniture		
		Computer	and	Facility	2022
	Collections	equipment	fixtures	improvements	Total
	\$	\$	\$	\$	\$_
Cost, beginning of year	3,967,833	327,059	1,952,768	24,825	6,272,485
Additions	818,198	218,614	524,101	36,120	1,597,033
Less: disposals	766,519	86,930	384,274	_	1,237,723
Cost, end of year	4,019,512	458,743	2,092,595	60,945	6,631,795
Accumulated					
amortization,					
beginning of year	1,960,446	104,466	899,024	_	2,963,936
Amortization	557,708	106,605	192,074	1,655	858,042
Less: disposals	757,394	84,515	381,072	_	1,222,981
Accumulated					
amortization,					
end of year	1,760,760	126,556	710,026	1,655	2,598,997
Net book value,					
end of year	2,258,752	332,187	1,382,569	59,290	4,032,798

4. Tangible capital assets (continued)

	Collections \$	Computer equipment \$	Furniture and fixtures \$	Facility improvements \$	2021 Total \$
Cost, beginning of year	5,315,766	651,259	1,884,673		7,851,698
Additions	395,729	100,592	503,478	24,825	1,024,624
Less: disposals	1,743,662	424,792	435,383		2,603,837
Cost, end of year	3,967,833	327,059	1,952,768	24,825	6,272,485
Accumulated amortization,					
beginning of year	3,085,851	417,834	1,137,946	_	4,641,631
Amortization	609,388	108,429	192,166	_	909,983
Less: disposals	1,734,793	421,797	431,088		2,587,678
Accumulated amortization,	1 060 446	104.466	000 004		2 062 026
end of year Net book value,	1,960,446	104,466	899,024		2,963,936
end of year	2,007,387	222,593	1,053,744	24,825	3,308,549

5. Accumulated surplus

The Board segregates its accumulated surplus into the following categories:

	2022	2021
	\$	\$
Invested in tangible capital assets	4,032,798	3,419,724
Unallocated accumulated surplus	627,027	875,292
Reserves		
Vested sick leave benefits reserve	179,483	179,483
Future capital expenditures reserve	2,452,993	2,262,139
Future collection acquisitions reserve	91,318	89,650
	7,383,619	6,826,288

The invested in tangible capital assets represents amounts already spent and invested in tangible capital assets.

Reserves represent funds set aside by resolution of the Board of Trustees for specific purposes.

The Corporation of the City of Barrie determines investment income on the reserves based on actual investment income earned. This investment income is credited to the reserves on an annual basis.

6. Pension agreement

OMERS provides pension services to more than 500,000 active and retired members and approximately 1,000 employers. Each year an independent actuary determines the funding status of OMERS Primary Pension (the "Plan") by comparing the actuarial value of the invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted as at December 31, 2022. The results of this valuation disclosed total actuarial liabilities as at that date of \$130,306 million (includes \$1,517 million of Additional Voluntary Contribution (AVC) component) in respect of benefits accrued for service with actuarial net assets at that date of \$123,628 million (includes \$1,517 million of AVC component) indicating an actuarial funding deficit of \$6,678 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Board does not recognize any share of the OMERS pension surplus or deficit.

Contributions made by the Board to OMERS for 2022 were \$376,483 (\$378,799 in 2021).

7. Endowment funds

The Barrie Community Foundation received endowment contributions to benefit the Board. The principal of the endowment funds at the Foundation as of September 30, 2022 was \$33,267 (\$36,860 in 2021). These financial statements do not reflect the amounts held by The Barrie Community Foundation or the interest earned. During the year, the Board received \$400 (\$1,300 in 2021) from the Barrie Community Foundation which has been included in Fundraising revenue.

8. Budget

The budget adopted by the Board of Trustees on June 23, 2022 was not prepared on a basis consistent with that used to report actual results (Canadian Public Sector Accounting Standards). The budget was prepared on a modified accrual basis while Canadian Public Sector Accounting Standards requires a full accrual basis. The budget expensed all tangible capital expenditures on acquisition rather than annually including amortization expense. In addition, the budget did not include employee future benefit expenses on a full accrual basis. As a result, the budget adopted by the Board for 2022 is reconciled to the statement of operations and accumulated surplus with adjustments as follows:

	2022	2021
	\$	\$
		<u> </u>
Budget surplus for the year, as approved	_	_
Capital expenditures	1,181,028	1,898,125
Contribution from reserves	_	(718, 257)
Transfer to technology reserve	80,000	80,000
Actual amortization of tangible capital assets	(858,042)	(909,982)
Employee future benefits liabilities adjusted to a full		
accrual basis	48,563	(118,790)
Budget surplus per statement of operations		
and accumulated surplus	451,549	231,096

The budgeted capital expenditures of \$1,181,028 are reflected on the statement of changes in net financial assets.