

BOARD MINUTES

BOARD MEETING: #24-08

DATE: THURSDAY, NOVEMBER 28, 2024, 7:00 PM

LOCATION: DOWNTOWN –ANGUS ROSS ROOM

Attendees:	Austin Mitchell (Chair), Michael Sauro (Vice-Chair), Nigussie Nigussie (Councillor), Amy Courser (Councillor), John Bicknell, George Hawtin
Library Staff:	L. Jessop, C. Vanderkruys, J. Little
Regrets:	Scott Herman, Merrisa Little, Robin Munro, L. LaFleshe
Note Taker:	K. Bouffard

1. Call to Order, Welcome and [Land Acknowledgment](#)

The meeting was called to order at 7:02 pm

2. Confirmation of Agenda

The agenda was confirmed.

3. Conflicts of Interest

No conflicts were declared.

4. Delegations – None

There were no delegations.

5. Library Kiosks Evaluation Presentation (V.Keiling, Manager, Collections)

V. Keiling presented an overview of the Library Kiosks, highlighting the success of this initiative since implementation. The possibility of purchasing a kiosk for use in north Barrie was discussed.

6. [Board Development](#)

6.1 Strategic Planning Follow-up

The Mission and Vision statement was reviewed. L. Jessop will ask the Marketing and Communications team to work on simplifying the statement into a shorter, more impactful version. The revised statement, as well as the Foundational Principles, will be presented to the Board in the new year.

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Consent Agenda

- 7. Board Meeting Minutes**
- 8. CEO's Report**
- 9. Q3 Measures of Overall Performance**
- 10. Community Navigator Pilot Final 2024 Update**
- 11. Correspondence – None**
- 12. Deferred Items**
 - a. Financial Migration
 - b. CEWS Liability (Quarterly)
 - c. Succession Management Plan

Agenda

13. Items held from the Consent Agenda

Motion #24-25 GEORGE HAWTIN - AMY COURSER

THAT the Barrie Public Library Board adopts the consent agenda for Board meeting #24-08 dated Thursday, November 28, 2024. CARRIED

14. Dragon Boat Festival Report

The event has been a great community initiative and is aligned with the Library's Mission and Vision; however rising costs, reduced team registration, and the impact of the pandemic have made it less sustainable as a fundraiser. With high overhead costs and significant staff time required, the event is close to break-even and may only be sustainable for another five years, unless alternative funding or sponsorship solutions are found. In 2025, the event will shift in focus to a community event rather than a fundraiser for the library.

15. Board Committees

15.1 Personnel & Finance

15.1.1 Financial Controls and Oversight Policy

Motion #24-26 MICHAEL SAURO - JOHN BICKNELL

THAT the Barrie Public Library Board approves the new Financial Controls and Oversight Policy, as amended, with the understanding that the section on reserves will take effect only when the changes to reserves are carried out by City Council. CARRIED

Motion #24-27 AMY COURSER - NIGUSSIE NIGUSSIE

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THAT the Barrie Public Library Board direct staff to send the Financial Controls and Oversight Policy to Council in response to Council's Motion # 24A081 for information and to request that reserves be set up as outlined in the Financial Controls and Oversight Policy. CARRIED

Motion #24-28 GEORGE HAWTIN - JOHN BICKNELL

THAT the Barrie Public Library Board direct staff to ensure any surplus/unallocated surplus from the 2024 fiscal year end be allocated as per the approved Financial Controls and Oversight Policy. CARRIED

15.2 Community & Governance

15.2.1 Announcements

The Library is considering options for a staff social for the holidays and will keep the Board posted once a decision has been made.

16. Report of the Chair – Verbal Report

The Chair expressed regret over the extended closure for the flooring project but acknowledged that staff used the time effectively.

The 2025 budget presentation will be made to Council prior to the next Board meeting. The presentation will be shared with the Board, and staff will communicate the presentation date. All Board members are welcome to attend.

The Staff Development Day was a success.

17. Closed Meeting

Motion #24-29 MICHAEL SAURO - JOHN BICKNELL

THAT the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns personal matters about an identifiable individual; and labour relations or employee negotiations (Public Libraries Act Section 16.1(4)(b)(d)). CARRIED

17.1 Closed Board Meeting Minutes

17.2 CEO Performance Appraisal

Rise and report

Motion #24-30 AMY COURSER - JOHN BICKNELL

THAT the Barrie Public Library Board adopt the minutes of closed meeting #24-07 dated Thursday, October 24, 2024. CARRIED

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Motion #24-31 was passed in closed session.

18. Date of Next Board Meeting

Thursday, January 23, 2025 7:00 pm

19. Adjournment

The meeting was adjourned at 9:15 pm