

BOARD MINUTES

BOARD MEETING: #24-04

DATE: THURSDAY, MAY 23, 2024, 7:00 PM

LOCATION: DOWNTOWN – MASSIE FAMILY COMMUNITY ROOM

Attendees:	Austin Mitchell (Chair), Amy Courser (Councillor), Nigussie Nigussie (Councillor) arrived at 7:09pm), John Bicknell, George Hawtin, Scott Herman, Merrisa Little
Library Staff:	L. Jessop, C. Vanderkruys, J. Little, A. Schroeder, L. LaFleshe
Regrets:	Robin Munro, Michael Sauro (Vice-Chair)
Note Taker:	K. Bouffard

1. Call to Order, Welcome and [Land Acknowledgment](#)

The meeting was called to order at 7:03pm

2. Confirmation of Agenda

The agenda was confirmed.

3. Conflicts of Interest

No conflicts were declared.

4. Delegations – None

5. [Board Development](#) – Mobile Device Project Outcomes

A. Schroeder presented the mobile device project. The mobile devices enhance cross-branch communications and service excellence, with phones provided to all public service staff for improved communication and outreach. This is one of the first successful project management outcomes since the management team engaged in this training. We can look at making the phones accessible in the future if needed for any staff.

Consent Agenda

6. Board Meeting Minutes

7. CEO's Report

7.1 Valuing the Barrie Public Library Report

8. Correspondence

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8.1 KPIs Memo to City Finance and Responsible Governance Committee

8.2 Neighbourhood Zoning Bylaw Changes

9. Deferred Items

- a. Financial Migration
- b. CEWS Liability (Quarterly)
- c. Succession Management Plan

Agenda

10. Items held from the Consent Agenda

Motion #24-11 JOHN BICKNELL - AMY COURSER

THAT the Barrie Public Library Board adopts the consent agenda for Board meeting #24-04 dated Thursday, May 23, 2024. **CARRIED**

11. Downtown Children's Floor Refresh Project

Motion #24-12 JOHN BICKNELL - MERRISA LITTLE

THAT the Barrie Public Library Board direct staff to develop a plan with a potential budget of \$1.5M to be funded from the Future Capital Expenditures reserve to revitalize the Downtown Library's children's floor to create an engaging, modern space to meet the current and future needs of the community. **CARRIED**

12. Strategic Planning Discussion

The Library's current strategic plan expires this year. A new plan will be developed for 2025-2030. Library administration is looking at a hybrid approach by developing new goals in-house and working with a consultant to host an engagement session with staff and the Board and invite library partners and stakeholders. This is a cost-effective approach.

13. Board Committees

13.1 Personnel & Finance

13.1.1 Policy Updates

Motion #24-13 GEORGE HAWTIN - SCOTT HERMAN

THAT the Barrie Public Library Board approve revisions to the Workplace Harassment and Violence Policy, the Health and Safety Policy, and the Human Resources - Recruitment and Selection Policy as recommended by the Personnel & Finance committee, as amended. **CARRIED**

13.2 Community & Governance

13.2.1 Announcements

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The Library is having a book sale this weekend.

Councillor Courser is hosting a celebration for Ward 4 at Sunnidale Park and extended an invitation to the Board.

13.2.2 Board Advocacy Workplan

The work plan guides the Board's advocacy activities and will be posted on the Hub for easy reference. Board members can follow the plan to coordinate their participation in events. Updates about upcoming events will continue to be emailed to Board members.

14. Report of the Chair – Verbal Report

The CEO will attend the city's Finance & Responsible Governance Committee meeting where the Library's KPIs will be received.

The property on Dean Ave. that the city declared surplus does not include the library.

The Chair congratulated the Marketing team for the award they won from the American Library Association's (ALA) PR Xchange Awards.

15. Date of Next Board Meeting

Thursday, June 27, 2024 7:00 pm

16. Adjournment

The meeting was adjourned at 9:15pm

CHAIR

DATE

SECRETARY

DATE