

BOARD MINUTES

BOARD MEETING: #24-03

DATE: THURSDAY, APRIL 25, 2024, 7:00 PM

LOCATION: DOWNTOWN – ANGUS ROSS MEETING ROOM

Attendees:	Austin Mitchell (Chair), Michael Sauro (Vice-Chair), Amy Courser (Councillor) (arrived at 7:13pm), Nigussie Nigussie (Councillor), John Bicknell, George Hawtin, Scott Herman, Merrisa Little
Library Staff:	L. Jessop, C. Vanderkruys, J. Little, A. Schroeder, L. LaFleshe (virtually)
Regrets:	Robin Munro
Note Taker:	K. Bouffard

1. Call to Order, Welcome and [Land Acknowledgment](#)

Lilian Cheung, Deloitte (via Teams)

The meeting was called to order at 7:03pm

2. Confirmation of Agenda

The agenda was confirmed, as amended.

3. Conflicts of Interest

No conflicts were declared.

4. Financial Audit

L. Cheung presented highlights from the audit.

Motion #24-08 MERRISA LITTLE - GEORGE HAWTIN

THAT the Barrie Public Library Board approves the draft audited financial statements as recommended by the Personnel and Finance Committee, as amended. CARRIED

5. Delegations – None

6. [Board Development](#) – None

Consent Agenda

7. Board Meeting Minutes

8. CEO's Report

9. Q1 Measures of Overall Performance

BOARD MINUTES

10. Correspondence – None

11. Deferred Items

- a. Financial Migration
- b. CEWS Liability (Quarterly)
- c. Succession Management Plan
- d. ONCA's Impact on Public Libraries

Agenda

12. Items held from the Consent Agenda

G. Hawtin raised a point of order, proposing that approval of the Closed Meeting minutes could be deferred until the next closed meeting rather than including them in the consent agenda. Library Administration will investigate this matter.

Motion #24-09 MICHAEL SAURO - AMY COURSER

THAT the Barrie Public Library Board adopts the consent agenda for Board meeting #24-03 dated Thursday, April 25, 2024, as amended. CARRIED

13. Key Performance Indicators

The CEO reviewed the KPIs as developed by the CEO and management team and the Board provided feedback.

The CEO will reach out to the Clerk's office for some further clarity around approval of the KPIs. An invitation for the KPI presentation to the Finance and Responsible Governance Committee will be sent to the Board.

Motion #24-10 AMY COURSER - MICHAEL SAURO

THAT the Barrie Public Library Board approve the 2024 Key Performance Indicators as amended. CARRIED

14. Community Navigator – Verbal report

The Library was successful in securing funding through a grant application to the County of Simcoe for the Community Navigator role.

A call for proposals was issued and CFS Counselling and Wellbeing was the successful applicant. CFS has a social worker prepared to start in this role immediately.

15. Board Committees

15.1 Personnel & Finance

The committee met to discuss the financial audit, as well as a few policies that will be brought to the June Board meeting.

BOARD MINUTES

There will be a committee meeting in June to discuss financial reserves.

15.2 Community & Governance

15.2.1 Announcements

15.2.2 Incorporation Status and the Ontario Not-for-Profit Corporations Act (ONCA)

It was determined that under the Ontario *Public Libraries Act*, the library is a corporation and ONCA does not apply. Thank you to J. Bicknell for all the effort in researching these items for the Board. A document outlining the Library's status as a corporation will be held for future use.

There will be a committee meeting to continue discussing an advocacy motion to support social services.

16. Report of the Chair – Verbal Report

This is National Volunteer Week. The Chair thanked Board members and all the volunteers in the library for the work they do.

Dragon Boat registration is open. The Chair asked Board members to promote the event and to consider joining. The Library will send out information when it is available.

17. Date of Next Board Meeting

Thursday, May 23, 2024 7:00 pm

18. Adjournment

The meeting was adjourned at 9:13pm