

# BOARD MINUTES

**BOARD MEETING:** #22-03

**DATE:** THURSDAY, APRIL 28, 2022, 7:00PM

**LOCATION:** [VIRTUAL MEETING – VIA ZOOM](#)

<b>Attendees:</b>	A. Mitchell (Chair), M. Sauro (Vice-Chair) (joined at 7:30pm), S. Morales (Councillor) (left at 8:25pm), R. Munro, M. Rao, A. Wiggins, T. Clarke, J. Martin, K. Aylwin (Councillor)
<b>Library Staff:</b>	L. Jessop, C. Vanderkruys, J. Little, A. Schroeder
<b>Regrets:</b>	
<b>Note Taker:</b>	K. Bouffard

**1. Call to Order, Welcome and Land Acknowledgment**

The meeting was called to order at 7:04pm

**2. Confirmation of Agenda**

The agenda was confirmed.

**3. Conflicts of Interest**

No conflicts were declared.

**4. Delegations**

There were no delegations.

**5. [Board Development](#) – none this month**

**Consent Agenda**

**6. Board Meeting Minutes**

**7. CEO's Report**

**8. Holly Community Library Update**

**9. Annual HR Update**

**10. CEWS Liability Update**

**11. Landscape Design Project Update**

**12. Correspondence**

**12.1 Oro-Medonte Budget Letter**

# **BOARD MINUTES**

## **13. Deferred Items**

- a. Financial Migration
- b. H Block Parking Lot
- c. Succession Management Plan
- d. 2020 Over-contribution to the Fund Development Reserve
- e. CEWS Liability
- f. 2022 Budget

## **Agenda**

### **14. Items held from the Consent Agenda**

#### **Motion #22-10          WIGGINS - MUNRO**

**THAT** the Barrie Public Library Board adopts the consent agenda for Board meeting #22-03 dated Thursday, April 28, 2022, as amended. CARRIED

### **15. Board Committee**

#### **15.1 Personnel & Finance Committee**

##### **15.1.1 Draft Audit**

- Item 13 d, 2020 Over-contribution to the Fund Development Reserve can be removed from the list of deferred items
- An update on Item 13 e, CEWS Liability will be provided at the June Personnel & Finance committee meeting
- Library administration will add “Appoint 2022 Auditor” to the list of deferred items

#### **Motion #22-11          WIGGINS - RAO**

**THAT** the Barrie Public Library Board approves the draft audited financial statements as recommended by the Personnel and Finance Committee. CARRIED

#### **15.2 Community & Governance Committee**

##### **15.2.1 Announcements**

The Board can expect to see a list of items to consider for preparation of a Board legacy document. These items will be posted on the Hub before the May Board meeting.

### **16. Landscaping-related Closure**

#### **Motion #22-12          AYLWIN - CLARKE**

**THAT** the Barrie Public Library Board approve the closure of the Downtown Library for up to three consecutive days in 2022, with dates to be determined, to accommodate the Landscape Project. CARRIED

## **BOARD MINUTES**

### **17. Annual Statistics Report**

The CEO reviewed highlights of the report. Library administration will add a footnote moving forward to indicate that “Active Members” excludes digital usage.

### **18. Report of the Chair – Verbal Report**

- The Chair reminded Board members to complete the City of Barrie’s Code of Conduct agreement
- Karen Barratt, Director, Innovation and Technology, has recently retired. The Chair thanked Karen for her work and time with the Library and offered well wishes from the Board
- The Board gave a directive to Library administration to report options for future meetings (hybrid, virtual, in-person, including the setup for in-person meetings)
- This is National Volunteer Week. The Chair and CEO thanked the Board for all their efforts to support the Library

### **19. Closed Meeting**

Public Libraries Act – Section 16.1(4) (d) labour relations or employee negotiations and (b) personal matters about an identifiable individual

#### **Motion #22-13            MARTIN - AYLWIN**

**THAT** the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns labour relations or employee negotiations and personal matters about an identifiable individual (Public Libraries Act Section 16.1(4)(b)(d)). CARRIED

#### **19.1 Closed Meeting Board Meeting Minutes**

#### **19.2 Labour Relations Update**

Rise and report.

#### **Motion #22-14            RAO - MUNRO**

**THAT** the Barrie Public Library Board adopt the minutes of closed meeting #22-02 dated Thursday, February 24, 2022. CARRIED

#### **Motion #22-15            MUNRO - CLARKE**

**THAT** the Barrie Public Library Board ratify the tentative memorandum of settlement dated April 28<sup>th</sup>, 2022, between the Barrie Public Library Board and CUPE Local 2380 Library. CARRIED

### **20. Date of Next Board Meeting**

Thursday, May 26, 2022 7:00pm

### **21. Adjournment**

# **BOARD MINUTES**

The meeting ended at 9:01pm