

# BOARD MINUTES

**BOARD MEETING:** #21-04

**DATE:** THURSDAY, MAY 27, 2021, 7:00PM

**LOCATION:** [VIRTUAL MEETING VIA ZOOM](#)

<b>Attendees:</b>	A. Mitchell (Chair), M. Sauro (Vice-Chair), R. Munro, M. Rao, A. Wiggins, T. Clarke (arrived at 7:17pm), J. Martin, K. Aylwin (Councillor)
<b>Library Staff:</b>	L. Jessop, C. Vanderkruys, J. Little, A. Schroeder, A. Wright
<b>Regrets:</b>	S. Morales (Councillor), K. Barratt
<b>Note Taker:</b>	K. Bouffard

## 1. Call to Order and Welcome

The meeting was called to order at 7:04pm

Welcome, Pina Colavecchia, Partner, Audit & Assurance from Deloitte. Craig Millar, Director of Finance and Treasurer and Melissa Mifsud, Supervisor of Financial Reporting and Policy at the City of Barrie.

## 2. Confirmation of Agenda

Pina Colavecchia walked the Board through the 2020 Audit.

## 3. Conflicts of Interest

No conflicts were declared.

## 4. Delegations

There were no delegations.

## 5. 2020 Audited Financial Statements

The Board will rescind the motion from 2020 to transfer CEWS funding to the Fund Development Reserve.

### Motion #21-28      **RAO - WIGGINS**

**THAT** the Barrie Public Library Board approves the draft audited financial statements with the changes that were requested by and as recommended by the Personnel and Finance Committee. CARRIED

### Motion #21-27      **AYLWIN - MUNRO**

**THAT** the Barrie Public Library Board rescinds motion #20-50 from Board Meeting #20-08, dated November 26, 2020. CARRIED

# **BOARD MINUTES**

## **6. Board Development – Effective Participation During Board Meetings**

The CEO provided information on Board meeting participation. The information is posted on the development section of the Hub.

### **Consent Agenda**

#### **7. Board Meeting Minutes**

#### **8. CEO's Report**

#### **9. Financial Progress Report**

#### **10. Holly Community Library Update**

#### **11. Correspondence:**

##### **11.1 CELA Advocacy Responses**

#### **12. Deferred Items**

- a. Financial Migration
- b. H Block Parking Lot
- c. Succession Management Plan

### **Agenda**

#### **13. Items held from the Consent Agenda**

##### **Motion #21-23          MUNRO - MARTIN**

**THAT** the Barrie Public Library Board adopts the consent agenda for Board meeting #21-04 dated Thursday, May 27, 2021. CARRIED

#### **14. Report of the Chair – Verbal Report**

The County of Simcoe is undertaking a service-level review which includes the Library Cooperative. The Board Chair and CEO will participate in a consultation interview with the consultants leading this review. A survey has been sent to the Board as well. The CEO will provide an update in the next CEO report.

#### **15. Oro-Medonte Contract**

Library staff will reach out to Oro-Medonte to see if they are interested in a multi-year contract.

##### **Motion #21-24          AYLWIN - SAURO**

**THAT** the Barrie Public Library Board authorize the Chair and Treasurer to execute the 2021 Library Services Agreement with the Township of Oro-Medonte. CARRIED

#### **16. Annual Survey**

## **BOARD MINUTES**

**Motion #21-25            WIGGINS - RAO**

**THAT** the Barrie Public Library Board direct staff to determine if an amendment can be made to the Annual Survey prepared for the Ministry of Heritage, Sport, Tourism and Culture filed pursuant to the Public Libraries Act for the fiscal year January 1 to December 31, 2020 to adjust for CEWS no longer being considered revenue for the period. CARRIED

### **17. Supervised Consumption Site**

**Motion #21-26            MUNRO - MARTIN**

**THAT** the Barrie Public Library Board direct staff to prepare a response to the Canadian Mental Health Association - Simcoe County Branch (CMHA-SCB) and the Simcoe Muskoka District Health Unit (SMDHU) regarding the proposed supervised consumption site location at 11 Innisfil St. (also known as 80 Bradford St. Unit 940). CARRIED

### **18. Board Committee**

#### **18.1 Community & Governance Committee**

##### **18.1.1 Announcements**

The city is renewing Heritage Park and has asked for feedback on the proposed designs. Library staff have been in contact with the City regarding potential impacts on the Dragon Boat Festival.

#### **18.2 Personnel & Finance Committee**

**Motion #21-31            AYLWIN - WIGGINS**

**THAT** the Barrie Public Library Board direct staff to provide a report in September 2021 updating the board on the status and suggested next steps regarding the 2020 over-contribution to the Fund Development Reserve, and the CEWS liability, and to include these items on the Board's agenda going forward under deferred items. CARRIED

The Personnel & Finance committee will meet in June to discuss the job description project and finance migration.

### **19. Closed Meeting**

Public Libraries Act – Section 16.1(4) (d) labour relations or employee negotiations and (b) personal matters about an identifiable individual.

## **BOARD MINUTES**

**Motion #21-29 AYLWIN - RAO**

**THAT** the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns labour relations or employee negotiations and personal matters about an identifiable individual (Public Libraries Act Section 16.1(4)(b)(d)). CARRIED

This portion of the meeting was held in closed session.

### **19.1 Closed Meeting Board Meeting Minutes**

Rise and report

**Motion #21-30 MUNRO - AYLWIN**

**THAT** the Barrie Public Library Board adopt the minutes of closed meeting #21-03 dated Thursday, April 22, 2021. CARRIED

### **20. Date of Next Board Meeting**

Thursday, June 24, 2021 7:00pm, Virtual Meeting

### **21. Adjournment**

The meeting was adjourned at 8:54pm