

# BOARD MINUTES

**BOARD MEETING:** #21-03

**DATE:** THURSDAY, APRIL 22, 2021, 7:00PM

**LOCATION:** [VIRTUAL MEETING VIA ZOOM](#)

<b>Attendees:</b>	A. Mitchell (Chair), M. Sauro (Vice-Chair), S. Morales (Councillor), R. Munro, M. Rao, T. Clarke, J. Martin, K. Aylwin (Councillor)
<b>Library Staff:</b>	L. Jessop, K. Barratt, C. Vanderkruys, A. Schroeder, J. Little
<b>Regrets:</b>	A. Wiggins
<b>Note Taker:</b>	K. Bouffard

## 1. Call to Order and Welcome

The meeting was called to order at 7:05pm.

## 2. Confirmation of Agenda

The agenda was confirmed.

## 3. Conflicts of Interest

No conflicts were declared.

## 4. Delegations

There were no delegations.

## 5. Board Development – [Understanding Financial Audit Reports](#)

Board members were given an opportunity to ask questions regarding financial audit reports.

## Consent Agenda

### 6. Board Meeting Minutes

### 7. CEO's Report

### 8. Financial Progress Report

### 9. Holly Community Library Update

### 10. Performance Measures Report for Q1

### 11. CELA Advocacy

### 12. Deferred Items

# **BOARD MINUTES**

- a. Financial Migration
- b. H Block Parking Lot
- c. Succession Management Plan

## **Agenda**

### **13. Items held from the Consent Agenda**

No items were held from the consent agenda.

#### **Motion #21-16          AYLWIN - RAO**

**THAT** the consent agenda for Board meeting #21-03 dated Thursday, April 22, 2021, be adopted as amended. CARRIED

### **14. Report of the Chair – Verbal Report**

The Chair asked Board members to ensure they accept or decline meeting invitations for Board and Committee meetings.

It's Volunteer Week. The Chair thanked all Board members for the time they commit to their work on the Board.

### **15. Painswick Refresh Temporary Service Reduction**

#### **Motion #21-17          CLARKE - SAURO**

**THAT** the Barrie Public Library Board approve a temporary service reduction at the Painswick Branch to complete the Painswick Refresh Project.  
CARRIED

### **16. Board Committee**

#### **16.1 Community & Governance Committee**

##### **16.1.1 Announcements**

*Barrie Today* wrote an article that mentioned the Library working with Dialectic for Diversity and Inclusion staff development.

##### **16.1.2 Terms of Reference**

#### **Motion #21-18          RAO - AYLWIN**

**THAT** the Barrie Public Library Board approve the updated Terms of Reference for the Community and Governance Committee, as amended. CARRIED

#### **16.2 Personnel & Finance Committee**

##### **16.2.1 Terms of Reference**

#### **Motion #21-19          CLARKE - MUNRO**

## **BOARD MINUTES**

**THAT** the Barrie Public Library Board approve the updated Terms of Reference for the Personnel and Finance Committee.  
CARRIED

### **16.2.2 Policy Revisions**

**Motion #21-20 SAURO - MARTIN**

**THAT** the Barrie Public Library Board approve revisions to the Procurement Policy, Workplace Harassment and Violence Policy and accept the Health and Safety Policy with no changes as recommended by the Personnel & Finance Committee. CARRIED

The Board asked the CEO to start tracking items to be added to a Board Succession planning page on the Hub.

### **17. Closed Meeting**

Public Libraries Act – Section 16.1(4) (d) labour relations or employee negotiations and (b) personal matters about an identifiable individual

**Motion #21-21 RAO - AYLWIN**

**THAT** the Barrie Public Library Board conduct a closed meeting as the subject matter being considered concerns labour relations or employee negotiations and personal matters about an identifiable individual (Public Libraries Act Section 16.1(4)(b)(d)). CARRIED

This portion of the meeting was held in closed session.

Rise and report

### **17.1 Closed Meeting Board Meeting Minutes**

**Motion #21-22 AYLWIN - RAO**

**THAT** the Barrie Public Library Board adopt the Board closed meeting minutes of #21-02 dated Thursday, February 25, 2021. CARRIED

### **18. Date of Next Board Meeting**

Thursday, May 27, 2021 7:00pm, Virtual Meeting

### **19. Adjournment**

The meeting adjourned at 8:23pm