

BOARD AGENDA

Board Meeting #16-04

Date: Thursday April 28th, 2016, 7:30pm

Location: Angus Ross Room – Downtown

Attendees:	R. Duhamel (Chair), R. Reynolds (Vice Chair), R. Junke, S. Morales, M. Werenich, C. Virgo, M. Sauro, A. Mitchell, A. Davis, C. Vanderkruys, S. Froebel
Regrets:	A. Prince
Note Taker:	K. Bouffard

1. Call to Order and welcomes

- The meeting was called to order at 8:15pm

2. Confirmation of Agenda

- The agenda was confirmed

3. Conflict of Interest

- None declared

4. Board Meeting Minutes

4.1 Business Arising

- There was no business arising

5. New Business

5.1 Financial Statements for March 2016

- **#16-19 MITCHELL - MORALES**

THAT the Board approves the financial statements for March 2016. **CARRIED**

5.2 Letter to Mayor Re Library Parking Lot

- A letter was sent to the Mayor by a patron who was unhappy about the Library parking lot being placed on the surplus list. The letter is included in the Board package.

6. Reports

6.1 Report of the Chair

- Volunteer Appreciation Night will be May 19th. Members are encouraged to attend to thank our volunteers for their contribution to the Library
- C. Vanderkruys to provide the Postal Code survey report in the May Board package

- Reviewed the Board's Strategic Priorities. Library Administration will update items under CEO Succession to reflect date and Board members on recruitment

6.2 CEO's Report (March 2016)

- Reviewed highlights of the report

6.3 Committee Reports

6.4.1 Personnel & Finance Committee

- Meeting Dates: Call of the Chair
- CEO Succession will be discussed under 7.0 In Camera Items

6.4.2 Community & Governance Committee

- Meeting Dates: Call of the Chair
- The policies will need to be reviewed in June
- The Strategic Plan RFP is prepared and will be sent out after it is approved
- The committee will meet in June to look at Board membership terms and will provide a report to the Board
- **#16-20 VIRGO - MITCHELL**
THAT the RFP for the hiring of a Strategic Planning firm be issued on Wed, May 4th, after input from board members on or before May 4/2016. CARRIED

7. In Camera Items

- Moved in camera at 8:45pm
- Moved out of camera at 9pm

7.1 Notice of Trespass Appeal

- Rise and Report
- Library Administration is to ensure previous versions of the Notice of Trespass are no longer being used and that there is consistency in the length of the bans that are being issued
- **#16-21 MITCHELL - SAURO**
THAT the Board denies the Notice of Trespass dated February 22nd 2016. CARRIED

7.2 Union Update

- Moved in camera at 9pm
- Moved out of camera at 9:45
- Rise and Report
- **#16-22 VIRGO - REYNOLDS**
THAT the BPL begin paying the "Exempt" staff the equivalent salary & benefits negotiated for 2016-19 for union staff. CARRIED

8. Deferred Items

- Elevator Maintenance (RFP)
- Outstanding Building Maintenance Items
- Strategic Plan
- Barrie Examiner Advertisement
- Board membership term
- Library Branch Expansion Needs

9. Date of Next Board Meeting:

Thursday May 26th, 7:30pm, Massie Family Program Room – Painswick

10. Adjournment

- The meeting was adjourned at 9:45pm

R Reynolds *May 26/2016*

CHAIR DATE

M Anis *May 26/2016*

SECRETARY DATE

Strategic Priorities

2015-2019 BPL Strategic Priorities	Committee	Update
Budget <ul style="list-style-type: none"> • Integrate strategic plan review/update into the 2016-2019 budgets. • Review library materials budget post 2015. 	Personnel & Finance <ul style="list-style-type: none"> • Austin Mitchell • Catherine Virgo • Sergio Morales 	
Succession Plan <ul style="list-style-type: none"> • Hire a new CEO in 2016 	Personnel & Finance <ul style="list-style-type: none"> • Catherine Virgo • Sergio Morales • Rosslyn Junke • Michael Sauro • Michael Werenich 	
Develop a Maintenance Strategy <ul style="list-style-type: none"> • Resolve longstanding maintenance problems in an effective and timely fashion (i.e. front doors, elevator, Angus Ross Room ceiling, leaking windows, etc.). • BPL's inability to obtain facility audits for both Library building to understand, and budget for, 	Personnel & Finance <ul style="list-style-type: none"> • Austin Mitchell • Catherine Virgo • Michael Sauro 	
Strategic Plan Review <ul style="list-style-type: none"> • Review and update the BPL Strategic Plan. 	Community & Governance <ul style="list-style-type: none"> • Ruth Reynolds • Catherine Virgo • Rosslyn Junke • Mike Werenich • Andrew Prince 	
Holly Branch <ul style="list-style-type: none"> • Determine the appropriate timing to request Council funding for a Holly Branch. • Evaluate site alternatives. • Determine what outside resources are needed to assist BPL in delivering improved library services to Holly. 	Community & Governance/Personnel & Finance <ul style="list-style-type: none"> • Rosslyn Junke • Mike Werenich • Andrew Prince • Austin Mitchell • Catherine Virgo • Michael Sauro 	
Hewitt's/Salem Branches <ul style="list-style-type: none"> • Develop a library needs template/description to assist City staff when planning Community Centres with integrated library branches. 	Community & Governance <ul style="list-style-type: none"> • Ruth Reynolds • Rosslyn Junke • Mike Werenich • Andrew Prince 	
Board Development & Outreach <ul style="list-style-type: none"> • Strive for meaningful Committee work. • Board professional development • Board community outreach. 	Community & Governance /Personnel & Finance <ul style="list-style-type: none"> • Rosslyn Junke • Mike Werenich • Andrew Prince • Austin Mitchell • Catherine Virgo • Michael Sauro • Ruth Reynolds • Catherine Virgo 	