

BOARD MINUTES

Board Meeting #16-03

Date: Thursday April 28th, 2016, 7:30pm

Location: Angus Ross Room – Downtown

Attendees:	R. Duhamel (Chair), R. Reynolds (Vice Chair), R. Junke, S. Morales, M. Werenich, C. Virgo, M. Sauro, A. Mitchell, A. Davis, C. Vanderkruys, S. Froebel
Regrets:	A. Prince
Note Taker:	K. Bouffard

1. Call to Order and welcomes

- The meeting was called to order at 7:35pm

2. Confirmation of Agenda

- The agenda was confirmed

3. Conflict of Interest

- None declared

4. Board Meeting Minutes

4.1 Adoption of minutes of Board Meeting #16-02 dated February 25, 2016

- **#16-14 WERENICH - MITCHELL**
THAT the Minutes of Board Meeting #16-02 dated Thursday February 25, 2016 be adopted. **CARRIED**

4.2 Business Arising

- There was no business arising

4.2.1 Library Parking Lot

- The parking lot was declared surplus by City Council. The Library may get 40-50 spots that will be short-term parking for patron in H Block
- A question was asked about where staff would park. Library administration said there are 12 spots assigned to staff as part of their contract that need to be kept

5. New Business

5.1 Financial Statements for January and February 2016

- **#16-15 REYNOLDS - SAURO**

THAT the Board approves the financial statements for January and February 2016. CARRIED

6. Reports

6.1 Report of the Chair

- We have a new Library Service Agreement between the Barrie Public Library and the Township of Oro-Medonte
- **#16-16 VIRGO - MITCHELL**
THAT the BPL Board Chair be authorized to sign the Library Services Agreement with the Township of Oro Medonte for the year 2016. CARRIED

6.2 CEO's Report (February 2016)

- The cost savings initiative with the City to help reduce the Library's budget is still in the works. Library Administration to follow up with the CAO at the City and provide a report to update the Board on progress
- The Governance Committee will meet in June to look at Board membership terms and will provide a report for the Board

6.3 TAB Report

- Highlighted events and programs TAB is involved with
- TAB will share their commercials at the September Board meeting

6.4 Committee Reports

6.4.1 Personnel & Finance Committee

- Meeting Dates: Call of the Chair

6.4.2 Community & Governance Committee

- Meeting Dates: Call of the Chair

7. In Camera Items

- Moved in camera at 8:05pm
- Moved out of Camera at 8:15pm

7.1 Notice of Trespass Appeals

- Rise and report
- **#16-17 WERENICH - SAURO**
THAT the Board Meeting denies the Appel of the Notice of Trespass (Occurrence #142557) dated February 28th, 2016.
CARRIED
- **#16-18 VIRGO - REYNOLDS**
THAT the Board Meeting denies the Appel of the Notice of Trespass (Occurrence #135619) dated December 18th, 2015.
CARRIED

7.2 Grievance Update

- Deferred to Board meeting 16-04

8. Deferred Items

- Elevator Maintenance (RFP)
- Outstanding Building Maintenance Items
- Strategic Plan
- Barrie Examiner Advertisement
- Board membership term
- Library Branch Expansion Needs

9. Date of Next Board Meeting:

Thursday April 28th, 7:30pm, Massie Family Program Room – Painswick

10. Adjournment

- The meeting was adjourned at 8:15pm

R Reynolds May 26/2016
CHAIR DATE

[Signature] May 26/2016
SECRETARY DATE

Strategic Priorities

2015-2019 BPL Strategic Priorities	Committee	Update
Budget <ul style="list-style-type: none"> • Integrate strategic plan review/update into the 2016-2019 budgets. • Review library materials budget post 2015. 	Personnel & Finance <ul style="list-style-type: none"> • Austin Mitchell • Catherine Virgo • Sergio Morales 	
Succession Plan <ul style="list-style-type: none"> • Hire a new CEO in 2015 	Personnel & Finance <ul style="list-style-type: none"> • Austin Mitchell • Catherine Virgo • Sergio Morales • Rosslyn Junke • Michael Sauro 	
Develop a Maintenance Strategy <ul style="list-style-type: none"> • Resolve longstanding maintenance problems in an effective and timely fashion (i.e. front doors, elevator, Angus Ross Room ceiling, leaking windows, etc.). • BPL's inability to obtain facility audits for both Library building to understand, and budget for, 	Personnel & Finance <ul style="list-style-type: none"> • Austin Mitchell • Catherine Virgo • Michael Sauro 	
Strategic Plan Review <ul style="list-style-type: none"> • Review and update the BPL Strategic Plan. 	Community & Governance <ul style="list-style-type: none"> • Ruth Reynolds • Catherine Virgo • Rosslyn Junke • Mike Werenich • Andrew Prince 	
Holly Branch <ul style="list-style-type: none"> • Determine the appropriate timing to request Council funding for a Holly Branch. • Evaluate site alternatives. • Determine what outside resources are needed to assist BPL in delivering improved library services to Holly. 	Community & Governance/Personnel & Finance <ul style="list-style-type: none"> • Rosslyn Junke • Mike Werenich • Andrew Prince <hr/> • Austin Mitchell • Catherine Virgo • Michael Sauro 	
Hewitt's/Salem Branches <ul style="list-style-type: none"> • Develop a library needs template/description to assist City staff when planning Community Centres with integrated library branches. 	Community & Governance <ul style="list-style-type: none"> • Ruth Reynolds • Rosslyn Junke • Mike Werenich • Andrew Prince 	
Board Development & Outreach <ul style="list-style-type: none"> • Strive for meaningful Committee work. • Board professional development • Board community outreach. 	Community & Governance /Personnel & Finance <ul style="list-style-type: none"> • Rosslyn Junke • Mike Werenich • Andrew Prince <hr/> • Austin Mitchell • Catherine Virgo • Michael Sauro <hr/> • Ruth Reynolds • Catherine Virgo 	