

BOARD MINUTES

BOARD MEETING: #20-05

DATE: THURSDAY, JUNE 25, 2020, 7:00PM

LOCATION: [VIRTUAL MEETING VIA ZOOM](#)

Attendees:	A. Mitchell (Chair), M. Sauro (Vice-Chair), S. Morales (Councillor), R. Munro, M. Rao, A. Wiggins, T. Clarke (arrived at 7:10), J. Martin
Library Staff:	L. Jessop, K. Barratt, C. Vanderkruys, A. Schroeder, J. Little
Regrets:	K. Aylwin (Councillor)
Note Taker:	K. Bouffard

1. Call to Order and Welcome

The meeting was called to order at 7:04pm

2. Confirmation of Agenda

The agenda was confirmed.

3. Conflicts of Interest

No conflicts were declared.

4. Delegations

There were no delegations.

5. Board Development: Library Recovery and Holly Community Library

Discussed Library recovery and a future Holly branch.

The BPL Board directs Library management to continue to work on the Holly Branch Business Plan and to request a delegation to Council. The CEO will provide an update to the Board in September.

Consent Agenda

6. Board Meeting Minutes

7. CEO's Report

8. Financial Statement

9. Pandemic Response Report

10. Bibliocommons Report

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11. Deferred Items

- a. Environmental Scan Report/Activity Stats
- b. City/Library Service and Financial Efficiencies
- c. Annual Report for the Board and Council (Library Metrics & Value for Service Delivery)
- d. Monthly Expenditures for the Personnel & Finance Committee
- e. Front Entrance Redesign Project

Agenda

12. Items held from the Consent Agenda

Motion #20-25 SAURO - CLARKE

THAT the consent agenda for Board meeting #20-05 dated Thursday, June 25, 2020, be adopted. CARRIED

13. Report of the Chair – Verbal Report

The Chair reminded the Board that during Committee and Board meetings to use appropriate language and remember decorum.

14. Oro-Medonte Agreement

Motion #20-26 RAO - MARTIN

THAT the Barrie Public Library Board authorize the Chair and Treasurer to execute the 2020 Library Services Agreement with the Township of Oro-Medonte. CARRIED

15. Board Committees

15.1 Community & Governance Committee

15.1.1 Policy Updates

Motion #20-27 MUNRO - SAURO

THAT the Barrie Public Library Board approve the new Remote Work Policy and revisions to the Health & Safety Policy, and the Staff Conduct Policy as recommended by the Community & Governance Committee. CARRIED

15.2 Personnel & Finance Committee

15.2.1 Fine Free

The CEO explained that eliminating late fees will remove barriers that affects children, newcomers and visible minorities and will increase access to lifelong literacy.

Motion #20-28 CLARKE - MUNRO

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THAT the BPL Board approve a fine free model for the Barrie Public Library to take effect July 1,2020 as recommended by the Personnel & Finance Committee. CARRIED

15.2.2 OMERS Administration

Motion #20-29 WIGGINS - RAO

THAT the Barrie Public Library Board enact a resolution authorizing the Chief Executive Officer to establish a group with the Ontario Municipal Employees Retirement System (OMERS) to represent Library employees, separate from the group currently in place with the City of Barrie.

The Community & Governance Committee need to meet to review policies this summer.

The Personnel & Finance Committee will need to meet to review budget. A date has already been set for August.

16. In Camera

Public Libraries Act – Section 16.1(4) (d) labour relations or employee negotiations and (b) personal matters about an identifiable individual

Motion #20-30 SAURO - MORALES

THAT the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns labour relations or employee negotiations and personal matters about an identifiable individual (Public Libraries Act Section 16.1(4)(b)(d)).

This portion of the meeting was held in camera.

Rise and report

16.1 In Camera Board Meeting Minutes

Motion #20-31 RAO - MARTIN

THAT the Minutes of in camera Board Meeting #20-04 dated Thursday, May 28, 2020 be adopted. CARRIED

16.2 Labour Relations Update

Motion #20-32 RAO - CLARKE

THAT the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns personal matters about an identifiable individual (Public Libraries Act Section 16.1(4)(b)).

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This portion of the meeting was held in camera

16.3 Vacation Depletion/Freeze Plan Update

16.4 Interim CEO Review

Rise and report

A motion concerning the CEO's interim review was passed in camera.

17. Date of Next Board Meeting

Thursday, September 24, 2020 7:00pm, Virtual Meeting

18. Adjournment

The meeting was adjourned at 9:26pm

BOARD MINUTES

BOARD LOOK AHEAD

January
February
April
» Board Development » Understanding Financial Audit Reports
May
June
» Oro-Medonte Contract » CEO Interim Performance Evaluation » Policies » Remote Work Policy » Staff Conduct Policy » Health & Safety
September
» Staff Development Day Request » Policies » Video Surveillance Policy » HR Employee Accommodation » HR Recruitment and Selection
October
» Board Self-Evaluation » Content Strategy/Collections Report » Policies » Constitution & Procedural Bylaws » Economic Impact Study » Strategic Plan Performance Indicators
November
» Performance Measures & KPI Dashboard » CEO Performance Evaluation

BOARD PRIORITIES:

- Promote Library services in the community
- Advocate for more branches