

BOARD MINUTES

BOARD MEETING: #20-04

DATE: THURSDAY, MAY 28, 2020, 7:00PM

LOCATION: [VIRTUAL MEETING VIA ZOOM](#)

Attendees:	A. Mitchell (Chair), M. Sauro (Vice-Chair), K. Aylwin (Councillor), M. Rao, A. Wiggins, J. Martin
Library Staff:	L. Jessop, K. Barratt, C. Vanderkruys, A. Schroeder
Regrets:	S. Morales (Councillor), R. Munro, T. Clarke
Note Taker:	K. Bouffard

1. Call to Order and Welcome

The meeting was called to order at 7:04pm.

2. Confirmation of Agenda

The agenda was confirmed.

3. Conflicts of Interest

There were no conflicts.

4. Delegations

There were no delegations.

5. Board Development

There was no board development.

Consent Agenda

6. Board Meeting Minutes

7. CEO's Report

8. Financial Statement

9. Pandemic Response Report

10. Deferred Items

- a. Environmental Scan Report/Activity Stats
- b. City/Library Service and Financial Efficiencies
- c. Annual Report for the Board and Council (Library Metrics & Value for Service Delivery)
- d. Monthly Expenditures for the Personnel & Finance Committee

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e. Front Entrance Redesign Project

Agenda

11. Items held from the Consent Agenda

Motion #20-18 AYLWIN - RAO

THAT the consent agenda for Board meeting #20-04 dated Thursday, May 28, 2020, be adopted. CARRIED

12. Report of the Chair – Verbal Report

The Chair thanked management and staff members for all they are doing at this time.

13. Phased Reopening Plan Report (Information only)

This report references provincial phases of recovery. The plan will be used to create a more fulsome emergency plan.

14. Board Committees

13.1 Community & Governance Committee

The committee will meet in June to discuss policies including Work From Home and Health and Safety policies.

13.2 Personnel & Finance Committee

13.2.1 Audited Financial Statements

A. Mitchell summarized the report and put into context the audit communication from Deloitte.

Motion #20-19 AYLWIN - WIGGINS

THAT the Board approves the Draft Audit as provided as recommended by the Personnel and Finance Committee. CARRIED

Motion #20-20 SAURO - RAO

THAT the BPL Board of Trustees approves the appointment of Deloitte LLP as the auditors for fiscal 2020 as contracted by the City of Barrie. CARRIED

There is a committee meeting booked in August to discuss the 2021 Budget.

15. In Camera

Public Libraries Act – Section 16.1(4) (d) labour relations or employee negotiations and (b) personal matters about an identifiable individual

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This portion of the meeting was held in camera.

Motion #20-21 MARTIN - AYLWIN

THAT the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns labour relations or employee negotiations and personal matters about an identifiable individual (Public Libraries Act Section 16.1(4)(b)(d)). CARRIED

Rise and report

15.1 In Camera Board Meeting Minutes

Motion #20-22 SAURO - AYLWIN

THAT the Minutes of in camera Board Meeting #20-03 dated Thursday, April 23, 2020 be adopted. CARRIED

15.2 Labour Relations Update

15.3 Exempt Vacation Depletion or Freeze Plan

Motion #20-23 RAO - AYLWIN

THAT the Barrie Public Library Board approve the Non-Union Vacation Depletion or Freeze Plan and accept the procedure and accompanying form as information. CARRIED

Rise and report

Motion #20-24 AYLWIN - MARTIN

THAT the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns personal matters about an identifiable individual (Public Libraries Act Section 16.1(4)(b)). CARRIED

15.4 Interim CEO Review

Rise and report

16. Next Meeting Date

Thursday, June 25, 2020 7:00pm, Virtual Meeting

17. Adjournment

The meeting adjourned at 8:20pm