



## BOARD MINUTES

**BOARD MEETING:** #18-09

**DATE:** THURSDAY, NOVEMBER 22, 2018, 7:30PM

**LOCATION:** DOWNTOWN – ANGUS ROSS ROOM

|                       |   |
|-----------------------|---|
| <b>Attendees:</b>     | R. Duhamel (Chair), A. Mitchell (Vice Chair), S. Morales (arrived at 8:08 pm), R. Munro, M. Werenich (arrived at 7:39 pm), R. Junke, J. Sauerteig, M. Sauro |
| <b>Library Staff:</b> | L. Jessop, C. Vanderkruys   |
| <b>Regrets:</b>       | R. Romita   |
| <b>Note Taker:</b>    | K. Bouffard   |

**1. Call to Order and Welcome**

The meeting was called to order at 7:35 pm

**2. Confirmation of Agenda**

The agenda was confirmed.

**3. Conflicts of Interest**

None declared.

**4. Delegations**

The Teen Advisory Board reported on initiatives they are working on and have implemented.

**Consent Agenda**

**5. Board Meeting Minutes**

**6. CEO's Report**

**7. Financial Statements**

**8. Deferred Items**

- a. Environmental Scan Report/Activity Stats
- b. City/Library Service and Financial Efficiencies
- c. Annual Report for the Board and Council (Library Metrics & Value for Service Delivery)

**Motion #18-77      MUNRO - SAUERTEIG**

**THAT** the consent agenda for Board meeting #18-09 date Thursday, November 22, 2018 be adopted. **CARRIED**

## **BOARD MINUTES**

### **Agenda**

#### **9. Items held from the Consent Agenda**

No items were held from the consent agenda.

#### **10. Report of the Chair – Verbal Report**

There is another security meeting November 30<sup>th</sup> at 11:00 am with the city.

#### **11. Master Facilities Plan**

**Motion #18-78            MORALES - WERENICH**

**THAT**            the Barrie Public Library Board approve the master facilities plan Recommendations Report that was commissioned in partnership with the City of Barrie. **CARRIED**

#### **12. Board Committees**

##### **12.1 Community & Governance Committee**

###### **12.1.1 Policy Reviews**

**Motion #18-79            SAURO - JUNKE**

**THAT**            the Barrie Public Library Board approve changes to the Procurement Policy and Patron Conduct Policy as recommended by the Community & Governance Committee. **CARRIED**

Directive to L. Jessop to draft an appendix for the credit card policy that refers to expense limits.

##### **12.2 Legacy Document**

A form has been drafted and will be sent to all Board members. Please complete and return your responses to L. Jessop.

#### **13. In Camera**

Public Libraries Act – Section 16.1(4) (b) Personal matters about an identifiable individual

**Motion #18-80            SAURO - JUNKE**

**THAT**            the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns personal matters about an identifiable individual (Public Libraries Act Section 16.1(4)). **CARRIED**

##### **13.1 In Camera Board Meeting Minutes**

Public Libraries Act – Section 16.1(4) (d) Labour relations  
Rise and report

## **BOARD MINUTES**

**Motion #18-81      MUNRO - MORALES**  
**THAT**            the minutes of in camera Board meeting #18-07 date Thursday, September 27, 2018 and the minutes of in camera Board meeting #18-08 dated Thursday October 25, 2018 be adopted. **CARRIED**

**Motion #18-82      WERENICH - MUNRO**  
**THAT**            the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns labour relations or employee negotiations (Public Libraries Act Section 16.1(4)). **CARRIED**

### **13.2      Labour Relations Update – Bargaining Mandate**

**Motion #18-83      WERENICH - MUNRO**  
**THAT**            the Barrie Public Library Board approve the collective bargaining mandate in respect to all terms and conditions of employment for the Library's Union staff members. **CARRIED**

C. Vanderkruids and K. Bouffard were excused

### **13.3      Administrative Exempt Policy**

### **13.4      CEO's Probation Period**

**Motion #18-84      MUNRO - MITCHELL**  
**THAT**            the Barrie Public Library Board of Trustees confirm completion of Lauren Jessop's probationary period in the CEO role. **CARRIED**

### **14. Date of Next Board Meeting**

Thursday, December 13, 2018 7:30pm, Painswick – Massie Family Program Room

### **15. Adjournment**

The meeting was adjourned at 9:45pm

  
\_\_\_\_\_  
**CHAIR**

Dec 13/18  
\_\_\_\_\_  
**DATE**

  
\_\_\_\_\_  
**SECRETARY**

Dec. 19/18  
\_\_\_\_\_  
**DATE**