

# BOARD MINUTES

**BOARD MEETING:** #17-10

**DATE:** THURSDAY DECEMBER 14, 2017, 7:30PM

**LOCATION:** PAINSWICK – MASSIE FAMILY PROGRAM ROOM

<b>Attendees:</b>	R. Duhamel (Chair), A. Mitchell (Vice Chair), M. Sauro, R. Munro, M. Werenich, J. Sauerteig
<b>Library Staff:</b>	M. Saunders, C. Vanderkruys
<b>Regrets:</b>	S. Morales, R. Romita, R. Junke, L. Jessop
<b>Note Taker:</b>	K. Bouffard

## 1. Call to Order and welcomes

- The meeting was called to order at 7:33pm

## 2. Confirmation of Agenda

- The amended agenda was confirmed

## 3. Conflict of Interest

- None declared

## 4. Board Meeting Minutes

### 4.1 Adoption of minutes of Board Meeting #17-09 dated November 23, 2017

- **#17-55 SAURO - WERENICH**  
**THAT** the Minutes of Board Meeting #17-09 dated Thursday November 23, 2017 be adopted. CARRIED

### 4.2 Business Arising

- There is no business arising

## 5. Deferred Items

- Outstanding Building Maintenance Items
- Master Facilities Plan - Library Branch Expansion Needs
  - a report will be sent to the Board before the January Board meeting
- Environment Scan Report/Activity Stats

## 6. Reports

## **BOARD MINUTES**

### 6.1 Report of the Chair

- M. Saunders will discuss the location of the library in the rec facility as part of the Master Facility Plan with the consultants. This will be reviewed at the January Board meeting

### 6.2 CEO's Report

- Reviewed highlights of the report

## **7. New Business**

### 7.1 Financial Statements for November 2017

- **#17-56 MITCHELL - SAURO**

**THAT** the Board receives the financial statements for November 2017. CARRIED

### 7.2 Meeting Locations for 2018

- A proposal to have Board meeting at one branch location was tabled. It was decided that we will continue to rotate between the Painswick and Downtown locations for the meetings.
- A placeholder will be sent for the 2018 Board meetings

## **8. Board Committees**

### 8.1 Community & Governance Committee

- Meeting Dates: Call of the Chair
- Directive for the Community & Governance Committee to hold a meeting in January before the Board meeting

### 8.2 Personnel & Finance Committee

- Meeting Dates: Call of the Chair
- The draft budget presentation will be sent to the board when it is prepared

C. Vanderkruys was excused from the meeting

## **9. In Camera**

### 9.1 Adoption of minutes of Board Meeting in camera #17-09 dated November 23, 2017

- This portion of the meeting was held in camera
- Rise and report
- **#17-57 SAURO - MUNRO**

**THAT** the Minutes of in camera Board Meeting #17-09 dated Thursday November 23, 2017 be adopted. CARRIED

K. Bouffard was excused from the meeting

### 9.2 Succession planning

- This portion of the meeting was held in camera

