
Financial statements of Barrie Public Library Board

December 31, 2020

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Independent Auditor's Report

To the Board of Trustees of the
Barrie Public Library Board

Qualified Opinion

We have audited the financial statements of the Barrie Public Library Board which comprise the statement of financial position as at December 31, 2020, and the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies (collectively referred to as the "financial statements").

In our opinion, except for the possible effects of the matter described on the *Basis for Qualified Opinion* paragraph, the accompanying financial statements present fairly, in all material respects, the financial position of the Barrie Public Library Board as at December 31, 2020 and the result of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards ("PSAS").

Basis for Qualified Opinion

In common with similar organizations, the Barrie Public Library Board derives revenue from fines and penalties, fundraising revenue, and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Barrie Public Library Board and we were not able to determine whether any adjustments might be necessary to fines and penalties, fundraising revenue, and donations, annual surplus and cash flows from operations for the years ended December 31, 2020 and 2019, net financial assets and accumulated surplus as at January 1 and December 31 for both the 2020 and 2019 years. Our audit opinion on the financial statements for the year ended December 31, 2019 was modified accordingly, because of the possible effects of this scope limitation.

We conducted our audit in accordance with Canadian generally accepted auditing standards ("Canadian GAAS"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Barrie Public Library Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Barrie Public Library Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Barrie Public Library Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Barrie Public Library Board's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Barrie Public Library Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Barrie Public Library Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Barrie Public Library Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Deloitte LLP

Chartered Professional Accountants
Licensed Public Accountants
May 27, 2021

Barrie Public Library Board
Statement of operations and accumulated surplus
Year ended December 31, 2020

	Notes	Budget \$	2020 \$	2019 \$
		(Note 8)		
Revenue				
Municipal contribution	2	8,307,148	8,307,148	8,007,596
Provincial grant and pay equity		271,808	271,808	271,808
Miscellaneous grants		—	403	1,574
Contract receipt - Township of Oro-Medonte		188,662	188,662	183,167
Fines and penalties		80,000	20,879	77,660
Programs and fees		41,000	19,732	55,337
Fundraising revenue, donations, cafe and boutique sales		—	23,026	136,765
Interest		—	45,989	39,785
		8,888,618	8,877,647	8,773,692
Expenses				
Amortization		1,070,737	1,070,737	1,206,387
Fundraising, cafe and boutique expenses		—	17,600	93,125
Maintenance		438,959	375,745	335,806
Materials and supplies		335,370	925,947	800,449
Salaries and benefits	3 and 6	5,781,898	4,791,843	5,080,988
Processing, professional and other services		305,343	246,480	251,461
Facility expenses	2	946,135	677,119	835,861
		8,878,442	8,105,471	8,604,077
Annual surplus		10,176	772,176	169,615
Accumulated surplus, beginning of year		5,193,108	5,193,108	5,023,493
Accumulated surplus, end of year		5,203,284	5,965,284	5,193,108

The accompanying notes are an integral part of the financial statements.

Barrie Public Library Board
Statement of change in net financial assets
Year ended December 31, 2020

	Budget	2020	2019
	\$	\$	\$
	(Note 8)		
Annual surplus	10,176	772,176	169,615
Acquisition of tangible capital assets	(1,171,765)	(553,015)	(677,012)
Amortization of tangible capital assets	1,070,737	1,070,737	1,206,387
Loss on disposal of tangible capital assets	—	3,451	—
	(90,852)	1,293,349	698,990
Decrease (increase) in prepaid expenses	—	138,290	(124,490)
Net change in net financial assets	(90,852)	1,431,639	574,500
Net financial assets, beginning of year	1,321,140	1,321,140	746,640
Net financial assets, end of year	1,230,288	2,752,779	1,321,140


The accompanying notes are an integral part of the financial statements.

Barrie Public Library Board
Statement of financial position
As at December 31, 2020

	2020	2019
Notes	\$	\$
		(Note 9)
Financial assets		
Cash	1,200	1,200
Accounts receivable	167,640	282,756
Due from The Corporation of the City of Barrie	4,662,890	2,583,716
	4,831,730	2,867,672
Liabilities		
Accounts payable and accrued liabilities	1,297,223	768,819
Employee future benefits liabilities	781,346	777,331
Deferred revenue	382	382
	2,078,951	1,546,532
Net financial assets	2,752,779	1,321,140
Non-financial assets		
Tangible capital assets	3,210,067	3,731,240
Prepaid expenses	2,438	140,728
	3,212,505	3,871,968
Accumulated surplus	5,965,284	5,193,108

The accompanying notes are an integral part of the financial statements.

Approved on the behalf of the Board of Trustees


_____, Trustee

_____, Trustee

Barrie Public Library Board
Statement of cash flows
Year ended December 31, 2020

	2020	2019
	\$	\$
		(Note 9)
Operating activities		
Annual surplus	772,176	169,615
Items not involving cash		
Loss on disposal of tangible capital assets	3,451	—
Amortization of tangible capital assets	1,070,737	1,206,387
	1,846,364	1,376,002
Changes in non-cash operating balances		
Accounts receivable	115,116	(188,116)
Due from The Corporation of the City of Barrie	(2,079,174)	(772,465)
Prepaid expenses	138,290	(124,490)
Accounts payable and accrued liabilities	528,404	342,214
Deferred revenue	—	(166)
Employee future benefits liabilities	4,015	44,033
	553,015	677,012
Capital activity		
Acquisition of tangible capital assets	(553,015)	(677,012)
Net change in cash	—	—
Cash, beginning of year	1,200	1,200
Cash, end of year	1,200	1,200

The accompanying notes are an integral part of the financial statements.

1. Summary of significant accounting policies

Management's responsibility for the financial statements

The financial statements of the Barrie Public Library Board (the "Board") are the responsibility of management. They have been prepared in accordance with Canadian public sector accounting standards. The Board is a registered Canadian charity and as such, is exempt from income tax under the Canadian Income Tax Act, and may issue charitable tax receipts to donors. Its primary role is to provide library services to the general public.

Accrual basis of accounting

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which the transactions or events occurred that give rise to the revenue; expenses are recognized in the period that the goods or services are acquired and a legal liability is incurred or transfers are due.

Deferred revenue

Funds received for specific purposes which are externally restricted by agreement and are not available for general Board purposes are accounted for as deferred revenue on the statement of financial position. The revenue is recognized in the statement of operations in the year in which it is used for the specified purpose.

Tangible capital assets

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including, but not limited to transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at their fair value at the time of their donation, with a corresponding amount recorded as revenue.

Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing in the year following that in which the tangible capital asset is available for productive use as follows:

Collections	7 years
Computer equipment	3 to 5 years
Furniture and fixtures	5 to 10 years

Revenue recognition

Revenues are recognized as follows:

- (a) Revenue from the Contract receipt - Township of Oro-Medonte is recognized on a quarterly basis when due;
- (b) Government transfers, which include miscellaneous grants, provincial grant and pay equity, are recognized as revenue in the fiscal year the transfers are authorized and any eligibility criteria have been met unless the grant is restricted through stipulations that require specific actions to be carried out in order to keep the transfer. For such transfers, revenue is recognized as the stipulation has been met;
- (c) Fines and penalties, fundraising revenue, donations, café and boutique sales revenue are recognized when collected;
- (d) Programs and fees revenue is recognized over the period of service or when the related expenditures occur; and
- (e) Interest income is recognized as it is earned.

1. Summary of significant accounting policies (continued)

Government transfers

The Corporation of the City of Barrie (the "City of Barrie") provides funding to the Board for both operating and capital expenditures such as refurbishment, replacement and major repairs and maintenance to the Library buildings. Government transfer payments from the City of Barrie, Provincial grants and Miscellaneous grants are recognized as revenue in the year in which the payment is authorized and the events giving rise to the transfer occur, performance criteria are met, and a reasonable estimate of the amount can be made. Funding that is stipulated to be used for specific purposes is only recognized as revenue in the fiscal year that the related expenditures are incurred or services performed. If funding is received for which the related expenditures have not yet been incurred or services performed, these amounts are recorded as a liability at year end.

Pension plan

The Board provides a pension plan to its full-time employees through the Ontario Municipal Employees Retirement System ("the OMERS plan"). The OMERS plan is a multi-employer defined benefit plan which provides pensions for employees of Ontario municipalities, local boards, public utilities and school boards. The OMERS plan is financed by equal contributions from participating employers and employees, and by the investment earnings of the fund. It is not practicable to determine the present value of the Board's obligation or the related current service cost under the OMERS plan as OMERS computes its obligations in accordance with an actuarial valuation in which all the benefit plans are co-mingled and therefore information for individual plans cannot be determined. As a result, the Board accounts for the OMERS plan as a defined contribution plan where contributions to the OMERS plan are recognized as an employee benefit expense in the periods during which services are rendered by employees.

Other employee future benefit plans

The Board provides other future benefits to specified employee groups. These benefits include life insurance, health care benefits, sick days and worker's compensation benefits. The Board has adopted the following policies with respect to accounting for these employee future benefits:

- (a) The costs of self-insured sick days and other employee future benefit plans are actuarially determined using management's best estimates of salary escalation, retirement ages of employees, accumulated sick days at retirement, insurance and health care cost trends, disability recovery rates, long-term inflation rates and discount rates.
- (b) For self-insured other employee benefits that vest or accumulate over the periods of service provided by employees such as insurance, dental and medical benefits for retirees, or certain sick leave entitlements, the cost is actuarially determined using the projected benefit method prorated on services. Under this method, the benefit costs are recognized over the expected average service life of the employee group. Any actuarial gains and losses related to the past service of employees are amortized over the expected average remaining service life of the employee group.
- (c) For self-insured benefit obligations that arise from specific events that occur from time to time, such as long-term disability, the cost is recognized in the year in which it occurs.
- (d) Vacation and lieu time entitlements are accrued for as entitlements are earned.

1. Summary of significant accounting policies (continued)

Use of estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. The principal estimates in the preparation of the financial statements are the employee future benefits liabilities and the estimated useful life of tangible capital assets. Actual results could differ from management's best estimates as additional information becomes available in the future.

2. Due from The Corporation of the City of Barrie

The following table summarizes the transactions and balances with The Corporation of the City of Barrie for the year:

	2020	2019
	\$	\$
Revenue		
Municipal operating grant	8,307,148	8,007,596
Expenses		
Facility expenses	668,386	831,461

The balance due from The Corporation of the City of Barrie in the amount of \$4,662,890 (2019 - \$2,583,716) is non-interest bearing, unsecured, with no fixed terms of repayment and has arisen from the transactions listed above and amounts received or paid on behalf of the Board. The transactions are measured at the exchange amount.

3. Employee future benefits liabilities

	2020	2019
	\$	\$
Retirement gratuity benefits - accrued benefit obligation	239,903	237,643
Post-retirement benefits - accrued benefit obligation	430,854	331,724
Sick leave benefits - accrued benefit obligation	164,807	161,582
Unamortized net actuarial (gains) losses	(54,218)	46,382
Employee future benefits liabilities	781,346	777,331

Information about post-retirement benefits expense is as follows:

	2020	2019
	\$	\$
Current year benefit cost	38,230	34,052
Interest on accrued benefit obligation	9,385	9,990
Amortization of actuarial gains, net	(5,038)	(6,209)
Employee post-retirement benefits expense	42,577	37,833

Information about compensated absences expense is as follows:

	2020	2019
	\$	\$
Current year benefit cost	55,824	51,952
Interest on accrued benefit obligation	10,899	11,894
Amortization of actuarial losses, net	1,773	720
Employee compensated absences expense	68,496	64,566

The Board has established reserves to mitigate the future impact of the sick leave benefits obligation as detailed on the schedule of reserve in Note 5. The balance of the sick leave reserve is \$179,483 (2019 - \$179,483).

The amount of benefits paid during the year was \$20,790 (2019 - \$14,988) for compensated absence benefits and \$31,343 (2019 - \$32,379) for post-retirement benefits.

Long-term disability benefits are available to employees as discussed in the significant accounting policies. As of December 31, 2020, there is no liability recorded as the benefits are event-driven and there have not been any events which would indicate a liability is required.

Retirement benefits

Retirement gratuity benefits

Certain groups of employees who retire under the provisions of OMERS are entitled to retirement gratuities. The amount of the gratuities paid at retirement is based on their salary, accumulated sick days, and years of service at retirement. The benefit costs and liabilities recorded are based on an actuarial valuation prepared by an independent firm. The date of the last actuarial valuation was as of December 31, 2020.

3. Employee future benefits liabilities (continued)

Retirement benefits (continued)

Sick leave benefits

The Board provides paid sick leave that can be carried forward up to a maximum defined by the employee group. The benefit costs and liabilities recorded are based on an actuarial valuation prepared by an independent firm. The date of the last actuarial valuation was as of December 31, 2020.

The accrued benefit obligations for the Board's employee future benefit plans as at December 31, 2020 are based on actuarial valuations for accounting purposes as at December 31, 2020. These actuarial valuations were based on assumptions about future events. The economic assumptions used in these valuations are the Board's best estimates of expected rates of:

	2020	2019
	%	%
Expected long-term inflation rates	2.0	2.0
Expected wage and salary increases	2.5	2.5
Discount on accrued benefit obligations	2.3	2.8
Health care costs escalation	4.0 to 7.25	4.0 to 7.5
Dental costs escalation	3.0 to 3.25	3.0 to 3.5

Health care costs escalation for 2020 was 7.25% reducing by 0.25% in each subsequent year to an ultimate rate of increase of 4.00%. Dental costs escalation for 2020 was 3.25% reducing by 0.25% in each subsequent year to an ultimate rate of increase of 3.00%.

4. Tangible capital assets

	Collections	Computer equipment	Furniture and fixtures	2020 Total
	\$	\$	\$	\$
Cost, beginning of year	6,222,299	688,850	1,892,437	8,803,586
Additions	391,812	139,537	21,666	553,015
Less: disposals	1,298,345	177,128	29,430	1,504,903
Cost, end of year	5,315,766	651,259	1,884,673	7,851,698
Accumulated amortization, beginning of year	3,675,666	424,388	972,292	5,072,346
Amortization	705,079	170,574	195,084	1,070,737
Less: disposals	1,294,894	177,128	29,430	1,501,452
Accumulated amortization, end of year	3,085,851	417,834	1,137,946	4,641,631
Net book value, end of year	2,229,915	233,425	746,727	3,210,067

Barrie Public Library Board
Notes to the financial statements
December 31, 2020

4. Tangible capital assets (continued)

	Collections \$	Computer equipment \$	Furniture and fixtures \$	2019 Total \$
Cost, beginning of year	6,959,619	695,530	1,801,691	9,456,840
Additions	496,152	86,930	93,930	677,012
Less: disposals	1,233,472	93,610	3,184	1,330,266
Cost, end of year	6,222,299	688,850	1,892,437	8,803,586
Accumulated amortization, beginning of year	4,091,827	317,358	787,040	5,196,225
Amortization	817,311	200,640	188,436	1,206,387
Less: disposals	1,233,472	93,610	3,184	1,330,266
Accumulated amortization, end of year	3,675,666	424,388	972,292	5,072,346
Net book value, end of year	2,546,633	264,462	920,145	3,731,240

5. Accumulated surplus

The Board segregates its accumulated surplus into the following categories:

	2020 \$	2019 \$
Invested in tangible capital assets	3,210,067	3,731,240
Unallocated accumulated deficit	(381,165)	(48,525)
Reserves		
Vested sick leave benefits reserve	179,483	179,483
Future capital expenditures reserve	2,868,362	1,244,041
Future collection acquisitions reserve	88,537	86,869
	5,965,284	5,193,108

The invested in tangible capital assets represents amounts already spent and invested in tangible capital assets.

Reserves represent funds set aside by resolution of the Board of Trustees for specific purposes.

The Corporation of the City of Barrie determines investment income on the reserves based on actual investment income earned. This investment income is credited to the reserves on an annual basis.

6. Pension agreement

OMERS provides pension services to more than 500,000 active and retired members and approximately 1,000 employers. Each year an independent actuary determines the funding status of OMERS Primary Pension (the "Plan") by comparing the actuarial value of the invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted as at December 31, 2020. The results of this valuation disclosed total actuarial liabilities as at that date of \$113,055 million (includes \$1,235 million of Additional Voluntary Contribution (AVC) component) in respect of benefits accrued for service with actuarial assets at that date of \$109,844 million (includes \$1,235 million of AVC component) indicating an actuarial funding deficit of \$3,211 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Board does not recognize any share of the OMERS pension surplus or deficit.

Contributions made by the Board to OMERS for 2020 were \$372,927 (2019 - \$355,443).

7. Endowment funds

The Barrie Community Foundation received endowment contributions to benefit the Board. The principal of the endowment funds at the Foundation as of September 30, 2020 was \$37,029 (2019 - \$37,694). These financial statements do not reflect the amounts held by The Barrie Community Foundation or the interest earned.

8. Budget

The budget adopted by the Board of Trustees on September 26, 2019 was not prepared on a basis consistent with that used to report actual results (Canadian Public Sector Accounting Standards). The budget was prepared on a modified accrual basis while Canadian Public Sector Accounting Standards requires a full accrual basis. The budget expensed all tangible capital expenditures on acquisition rather than annually including amortization expense. In addition, the budget did not include employee future benefit expenses on a full accrual basis. As a result, the budget adopted by the Board for 2020 is reconciled to the statement of operations and accumulated surplus with adjustments as follows:

	2020	2019
	\$	\$
Budget surplus for the year, as approved		—
Capital expenditures	1,171,765	1,036,743
Contribution from reserves	(166,837)	—
Transfer to vested sick leave benefits reserve	—	10,000
Transfer to technology reserve	80,000	40,000
Actual amortization of tangible capital assets	(1,070,737)	(1,206,387)
Employee future benefits liabilities adjusted to a full accrual basis	(4,015)	(44,033)
Budget surplus (deficit) per statement of operations and accumulated surplus	10,176	(163,677)

The budgeted capital expenditures of \$1,171,765 are reflected on the statement of changes in net financial assets.

9. Corresponding figures

Certain corresponding figures for 2019 have been reclassified to conform with the current year's presentation. There was a reclassification from accounts payable and accrued liabilities to accounts receivable in the amount of \$104,324 that resulted in no change to net financial assets or accumulated surplus.

10. Significant event

On March 11 2020, the World Health Organization characterized the outbreak of a strain of the novel coronavirus ("COVID-19") as a pandemic which has resulted in a series of public health and emergency measures that have been put in place to combat the spread of the virus. The Board adapted its operations throughout the year as needed as a result of these public health and emergency measures. The duration and impact of COVID-19 is unknown at this time and it is not possible to reliably estimate the impact that the length and severity of these developments will have on the financial results and condition of the Board in future periods.