



<b>Policy Name:</b>	Membership Policy		
<b>Section:</b>	System	<b>Effective Date:</b>	February 28, 2008
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## Membership

Barrie Public Library memberships shall be available to any person who lives, works, attends school, or owns property or a business within the City of Barrie. Library memberships shall also be available for anyone who works or is stationed at Canadian Forces Base - Borden or any person who lives on a First Nations reserve in Ontario.

Library memberships shall be available to any person who lives in a contracting municipality or within an organization with a reciprocal borrowing agreement.

The Barrie Public Library has a number of formal reciprocal borrowing agreements with neighbouring municipalities. The CEO shall determine the terms of such agreements, seeking ratification from the Board when an agreed upon arrangement is settled.

A Non-Resident is any person who does not live, work, attend school or own property or a business in the City of Barrie and is not otherwise eligible for a Library membership. Non-Resident memberships can be purchased for an annual fee (Appendix A).

Temporary residents or individuals without a permanent Barrie address are eligible for an Access Library card with limited borrowing privileges, upon presentation of appropriate identification.

Internet Only Cards provide access to public computers in the Library. This membership type does not allow material to be borrowed.

A Visiting Library Service membership is available for those who are unable to visit a Barrie Public Library location.

Promotional Library cards may be created to support Library membership drives. These memberships are for a defined group or community and may only provide limited access to Library resources and services during a specific period.

## Accounts

All membership information will be managed in accordance with the Privacy Policy.

Applicants for Library membership must present acceptable identification. The parent/guardian of a child (from birth up to and including age 12) must present their own identification to register their child for a Library card.

A registered member age 13 and up accepts responsibility for the choice, use and return of all material and for charges on items that are overdue, lost, or damaged. A parent/guardian of a child up to and including age 12 accepts responsibility for materials borrowed by their child.

Loss or theft of a library card must be reported immediately. Card holders are responsible for any materials borrowed on their cards until loss or theft is reported.

Members must notify the library of a change of address, phone number or email address.

Library members (excluding Internet Use Only) will establish a Personal Identification Number (PIN) that enables access to digital resources and self-serve options.

Members may jointly agree to link their accounts. Linked accounts allow members to view and change any information in either account with the exception of the PIN. They may also check out holds or other materials on any linked account. All linked individuals must be physically present to create the link, but any individual may choose to sever the link at any time by notifying Library staff.

## Borrowing

A valid Barrie Public Library membership card or digital barcode must be presented to borrow materials.

Loan periods, renewals and borrowing limits vary based on item format and demand as well as membership type.

Courtesy notifications of due dates may be available; however, patrons are responsible for tracking due dates and returning materials by the due dates.

Borrowing privileges will be suspended when the value owing reaches a threshold. Amounts owing must be paid below the threshold or items returned, before borrowing privileges are reinstated. Replacement costs are charged when items are long overdue.

The Library may charge patrons the replacement and processing costs for lost or damaged items.

Payments for lost items will be reimbursed if items are returned within a 6-month period.

Interlibrary loan services are provided to patrons in accordance with our participation in resource sharing partnerships with other libraries.

## Appendix A

### Non-Resident Fee

The Board may impose fees as it considers appropriate for use of library services by persons who do not reside in the Board's jurisdiction [Public Libraries Act R.S.O 1990, c. P. 44, s. 23 (3)] and/or who are not otherwise eligible for a library membership as per the Membership Policy.

The Non-Resident Fee is set at \$100.00.