

# BOARD MINUTES

**BOARD MEETING:** #20-07

**DATE:** THURSDAY, OCTOBER 22, 2020, 7:00PM

**LOCATION:** [VIRTUAL MEETING VIA ZOOM](#)

<b>Attendees:</b>	A. Mitchell (Chair), M. Sauro (Vice-Chair), S. Morales (Councillor), R. Munro, M. Rao, A. Wiggins, T. Clarke, J. Martin, K. Aylwin (Councillor)
<b>Library Staff:</b>	L. Jessop, K. Barratt, C. Vanderkruys, A. Schroeder, J. Little
<b>Regrets:</b>	
<b>Note Taker:</b>	K. Bouffard

**1. Call to Order and Welcome**

The meeting was called to order at 7:08pm.

**2. Confirmation of Agenda**

The agenda was confirmed.

**3. Conflicts of Interest**

There were no conflicts declared.

**4. Delegations**

There were no delegations.

**5. Board Development – Early Development Instrument (Kholah Nisar, County of Simcoe)**

Kholah Nisar from the County of Simcoe presented the 2017/18 data results for the Early Development Instrument. The presentation will be posted on the Hub for board members to view.

**Consent Agenda**

**6. Board Meeting Minutes**

**7. CEO's Report**

**8. Financial Progress Report**

**9. Pandemic Response Report**

**10. Economic Impact Study**

**11. Deferred Items**

# **BOARD MINUTES**

- a. Environmental Scan Report/Activity Stats
- b. City/Library Service and Financial Efficiencies
- c. Annual Report for the Board and Council (Library Metrics & Value for Service Delivery)
- d. Monthly Expenditures for the Personnel & Finance Committee
- e. Front Entrance Redesign Project

## **Agenda**

### **12. Items held from the Consent Agenda**

Economic Impact Study was held and will be reviewed again in 2021.

**Motion #20-41      AYLWIN - MORALES**

**THAT** the consent agenda for Board meeting #20-07 dated Thursday, October 22, 2020, be adopted as amended. CARRIED

### **13. Report of the Chair – Verbal Report**

A Board Self-Evaluation survey has been posted on the Hub for board members to complete. This will be used to develop future board development opportunities.

The OLA conference will be virtual in 2021, more details to come. Board members are asked to reach out to the CEO if they are interested in attending.

The Chair, CEO and the Director, Business & Development have been meeting with city councilors to update them on the Library Board's proposal for a Holly Community Library.

### **14. Painswick Refresh RFP**

**Motion #20-42      RAO - SAURO**

**THAT** the Barrie Public Library Board accept this report as information and approve the expenditure of up to \$500,000 (using a combination of fund development reserve and 2020 operating surplus) to replace Painswick shelving and furniture based on the results of RFP 2020-01. CARRIED

### **15. Board Committees**

#### **15.1 Community & Governance Committee**

##### **15.1.1 Holly Presentation**

The Board reviewed the presentation to council scheduled for November 9<sup>th</sup>.

The Chair asked that both committees be invited to all committee meetings and reminded board members that it is important to attend meetings for the committee they sit on.

# **BOARD MINUTES**

## **15.2 Personnel & Finance Committee**

### **15.2.1 Budget 2021, Amended**

Operating funds for a Holly branch will be included in the budget request. The base budget for 2021 has not changed.

**Motion #20-43          MUNRO - AYLWIN**

**THAT** the Barrie Public Library Board approve the addendum to the 2021 Budget as amended. CARRIED

## **16. In-Camera**

Public Libraries Act – Section 16.1(4) (d) labour relations or employee negotiations and (b) personal matters about an identifiable individual.

**Motion #20-44          MUNRO - SAURO**

**THAT** the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns labour relations or employee negotiations (Public Libraries Act Section 16.1(4)(d)). CARRIED

This portion of the meeting was held in-camera.

### **16.1 In-Camera Board Meeting Minutes**

### **16.2 Labour Relations Update**

### **16.3 CEO Compensation and Job Evaluation Framework**

Rise and report

**Motion #20-45          AYLWIN - RAO**

**THAT** the Minutes of in-camera Board Meeting #20-06 dated Thursday, September 24, 2020 be adopted. CARRIED

## **17. Date of Next Board Meeting**

Thursday, November 26, 2020 7:00pm, Virtual Meeting

## **18. Adjournment**

The meeting was adjourned at 9:12pm

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**CHAIR**

**DATE**

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**SECRETARY**

**DATE**