

# BOARD MINUTES

**BOARD MEETING:** #20-02

**DATE:** THURSDAY, FEBRUARY 20, 2020, 7:00PM

**LOCATION:** DOWNTOWN – ANGUS ROSS ROOM

<b>Attendees:</b>	A. Mitchell (Chair), M. Sauro (Vice-Chair), S. Morales (Councillor) (arrived at 7:30pm), K. Aylwin (Councillor), R. Munro, M. Rao, A. Wiggins, T. Clarke
<b>Library Staff:</b>	L. Jessop, K. Barratt, C. Vanderkruys, A. Schroeder
<b>Regrets:</b>	J. Martin
<b>Note Taker:</b>	K. Bouffard

**1. Call to Order and Welcome**

The meeting was called to order at 7:00pm

**2. Confirmation of Agenda**

The agenda was confirmed.

**3. Conflicts of Interest**

No conflicts were declared.

**4. Delegations**

There were no delegations.

**5. Board Development - Social Media Guidelines (S. Donkers)**

S. Donkers shared a presentation on the Library's use of social media and ways that Board members can be library champions online.

**Consent Agenda**

**6. Board Meeting Minutes**

**7. CEO's Report**

**8. Financial Statements – December 2019**

**9. HR Update - Report**

**10. Deferred Items**

- a. Environmental Scan Report/Activity Stats
- b. City/Library Service and Financial Efficiencies

## **BOARD MINUTES**

- c. Annual Report for the Board and Council (Library Metrics & Value for Service Delivery)
- d. Monthly Expenditures for the Personnel & Finance Committee
- e. Front Entrance Redesign Project

### **Agenda**

#### **11. Items held from the Consent Agenda**

**Motion #20- 11          MUNRO - RAO**

**THAT**                  the consent agenda for Board meeting #20-02 dated Thursday, February 20, 2020, be adopted. CARRIED

#### **12. Report of the Chair – Verbal Report**

L. Jessop was on the CEO panel at the OLA conference. The Chair thanked Lauren for representing the Barrie Public Library so well.

Board members are required to sign the City's annual code of conduct.

The Chair, CEO and Director, Business and Development are meeting with all the Councilors and the Mayor before the Holly presentation which is scheduled for March 23<sup>rd</sup>.

#### **13. Holly Branch Presentation Review**

The presentation was reviewed. A copy will be posted on the Hub for Board members to comment on.

#### **14. OLBA Bootcamp Summary (K. Aylwin)**

K. Aylwin reviewed some key takeaways from OLBA Bootcamp. The Board will look at setting goals (e.g. better understanding of financial statements) and self-evaluation.

#### **15. Board Committees**

##### **15.1          Community & Governance Committee**

There are no items for discussion.

##### **15.2          Personnel & Finance Committee**

There are no items for discussion.

#### **16. In Camera**

Public Libraries Act – Section 16.1(4) (d) labour relations or employee negotiations and (b) personal matters about an identifiable individual

## **BOARD MINUTES**

**Motion #20-12           MUNRO - RAO**  
**THAT**           the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns labour relations or employee negotiations and personal matters about an identifiable individual (Public Libraries Act Section 16.1(4)(b)(d)). CARRIED

Rise and report

### **16.1       In Camera Board Meeting Minutes**

**Motion #20-13           SAURO - AYLWIN**  
**THAT**           the Minutes of in camera Board Meeting #20-01 dated Thursday, January 23, 2020 be adopted. CARRIED

### **16.2       CEO 2020 Goals**

**Motion #20-14           AYLWIN - WIGGINS**  
**THAT**           the Barrie Public Library Board accept the CEO 2020 Goals.  
CARRIED

### **17. Date of Next Board Meeting**

Thursday, April 23, 2020 7:00pm, Downtown – Angus Ross Room

### **18. Adjournment**

The meeting was adjourned at 8:40pm